SUGGESTED RESPONSE TO TELEPHONE REQUEST FOR ORIGINAL REGISTRATION APPLICATION TO VERIFY IDENTITY

GR office letterhead, phone or email

Date

Dear \_\_\_\_\_\_\_:

This letter responds to your telephone request that this office provide you official documentation of your original Virginia voter registration application. We can provide you copies of your original application and a print out of our computer records concerning your Virginia voter registration on the conditions specified in  Va. Code § 2.2-3806 (A) (4).  If you cannot appear in person with proper identification, we can respond to a written request from you with proper identification.

Should you have questions, please contact the Commonwealth’s Attorney at \_\_\_\_\_\_.

Sincerely,

GR

4.2010 mbb for GR