

Specifications for: Envelope 6

Must be printed in accordance with the following specifications and conditions:

PAPER: 20# Brown Kraft Envelope

SIZE: 12-1/2" x 18-1/2"

STYLE: Reinforced seams with gummed end flap – no clasp.

INK: Black

PRINT: One side

LOGO: No manufacturer's logo is to be printed on forms.

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FOR PRECINCTS HAVING PAPER BALLOTS:

**UNUSED PAPER BALLOTS**

FOR OPTICAL SCAN SYSTEMS:

[ ]

**UNUSED BALLOT CARDS**

**INSTRUCTIONS TO OFFICERS OF ELECTION:**

- SEAL THIS ENVELOPE WITH LABEL
- TWO OFFICERS VERIFYING CONTENTS MUST SIGN AND DATE LABEL**

Election Date: \_\_\_\_\_

City OR  
County OR Town: \_\_\_\_\_

Precinct: \_\_\_\_\_

District: \_\_\_\_\_

ENTER ONLY IF PRECINCT IS SPLIT BY CONGRESSIONAL, STATE SENATE OR HOUSE DISTRICT

**TO: CLERK OF THE CIRCUIT COURT**

**OPEN THIS ENVELOPE ONLY:**

- ON ORDER OF A COURT; OR
- WITH AUTHORIZATION OF THE STATE BOARD OF ELECTIONS [§ 24.2-669]

**AFTER EXPIRATION OF CONTEST/RECOUNT PERIOD WITH NEITHER PENDING:**

- DESTROY