

Specifications for: Envelope 2A for poll books Rev. 5/18

Must be printed in accordance with the following specifications and conditions:

PAPER: 20# brown kraft envelope

SIZE: 10 x 13"

STYLE: Reinforced seams with gummed end flap – no clasp.

INK: Black

PRINT: One side. Vendor must print from top edge of envelope, centering text across 13" flap edge of envelope.

ARTWORK: Artwork is attached.

LOGO: No manufacturer's logo is to be printed on forms.

PACKAGING: Boxed in multiples of 250 or less and labeled:  
Envelope 2A

2A

**PRINTED RETURN SHEET [YELLOW]**

■ **OPTICAL SCAN**

**INSTRUCTIONS TO OFFICERS OF ELECTION:**

- SEAL THIS ENVELOPE WITH LABEL
- **TWO** OFFICERS VERIFYING CONTENTS **MUST** SIGN AND DATE LABEL

Election Date:\_\_\_\_\_

City or  
County or Town:\_\_\_\_\_

Precinct:\_\_\_\_\_

District:\_\_\_\_\_

ENTER ONLY IF PRECINCT IS SPLIT BY CONGRESSIONAL, STATE SENATE OR HOUSE DISTRICT

# TO: CLERK OF THE CIRCUIT COURT

**ON THE DAY AFTER** THE ELECTION...

**MAKE THE PRINTOUT IN THIS ENVELOPE AVAILABLE FOR  
PUBLIC INSPECTION FOR 60 DAYS**

**RETENTION...**

**Two (2) YEARS**

**DISPOSITION...**

**Destroy**