

Specifications for: Envelope 1A For provisional votes cast DURING normal business hours Rev. 3/05

Must be printed in accordance with the following specifications and conditions:

PAPER: 20# light green wove

SIZE: 10" X 13"

STYLE: Reinforced seams with gummed end flap – no clasp.

INK: Black

PRINT: Two sides

ARTWORK: Artwork is attached.

LOGO: No manufacturer's logo is to be printed on forms.

PACKAGING: Boxed in multiples of 500 or less and labeled:
Envelope 1A

1A

PROVISIONAL VOTES
BALLOTS IN GREEN ENVELOPES
[CAST DURING NORMAL VOTING HOURS]

OFFICERS **MUST** COMPLETE
CERTIFICATE ON REVERSE SIDE

Election Date: _____

City OR
County OR Town: _____

Precinct: _____

District: _____

ENTER ONLY IF PRECINCT IS SPLIT BY CONGRESSIONAL, STATE SENATE OR HOUSE DISTRICT

TO: CLERK OF THE CIRCUIT COURT

ON THE DAY AFTER THE ELECTION:

- GIVE THIS ENVELOPE TO THE ELECTORAL BOARD.
- THEY WILL RETURN IT TO YOU, RESEALED.

RETENTION: TWO YEARS - [FEDERAL ELECTIONS]
ONE YEAR - [ALL OTHER ELECTIONS]

DISPOSITION: DESTROY

AFTER THE POLLS CLOSE AND BEFORE SEALING THIS ENVELOPE . . .

TWO OFFICERS OF ELECTION [REPRESENTING DIFFERENT PARTIES]

- COUNT THE NUMBER OF SEALED PROVISIONAL VOTES (GREEN ENVELOPES) **CAST DURING NORMAL VOTING HOURS** THAT WERE REMOVED FROM THE EMERGENCY BALLOT BOX
- ENCLOSE INSIDE THIS ENVELOPE, THE SEALED GREEN PROVISIONAL VOTE ENVELOPES **CAST DURING NORMAL VOTING HOURS**;
- ENTER ON **LINE 1** THE NUMBER OF SUCH GREEN ENVELOPES ENCLOSED; **OR** WRITE "**NONE**" IF APPLICABLE
- SIGN THE **CERTIFICATION** [two officers]
- SEAL THIS ENVELOPE WITH LABEL; SIGN AND DATE THE LABEL [two officers]

CERTIFICATION OF OFFICERS	
1. GREEN ENVELOPES CONTAINING PROVISIONAL BALLOTS [CAST DURING NORMAL VOTING HOURS]	NUMBER ENCLOSED:
_____ SIGNATURE OF OFFICER OF ELECTION	_____ SIGNATURE OF OFFICER OF ELECTION

ELECTORAL BOARD MEMBERS: ON THE DAY AFTER THE ELECTION

- FOLLOW DIRECTIONS IN THE HANDBOOK (CHAPTER 13 PROVISIONAL BALLOTS), FOR INSTRUCTIONS ON COUNTING PROVISIONAL VOTES **CAST DURING NORMAL VOTING HOURS**
 - ENCLOSE INSIDE THIS ENVELOPE THE OPENED GREEN ENVELOPES (VOTERS QUALIFIED)
- AND**
- THE GREEN ENVELOPES NOT OPENED (PERSONS **NOT QUALIFIED**)
- ENTER THE NUMBER OF ENVELOPES ON **LINE 2, 3 AND 4**
 - SIGN THE **CERTIFICATION** [SECRETARY]
 - RESEAL ENVELOPE 1A BEFORE RETURNING IT TO THE CLERK OF CIRCUIT COURT

CERTIFICATION OF ELECTORAL BOARD	
2. ENVELOPES OPENED [VOTERS QUALIFIED TO VOTE]	NUMBER ENCLOSED:
3. ENVELOPES NOT OPENED [PERSONS NOT QUALIFIED TO VOTE]	NUMBER ENCLOSED:
4. TOTAL ENVELOPES ENCLOSED [MUST BE SAME NUMBER LISTED ON LINE 1]	TOTAL ENCLOSED:
_____ SIGNATURE OF SECRETARY OF ELECTORAL BOARD	