



## 2018 Report Year

**ALL Political Action Committees are required to file:**

Activity Beginning	Activity Ending	Report Due
January 1, 2018	March 31, 2018	<b>April 16, 2018</b>
April 1, 2018	June 30, 2018	<b>July 16, 2018</b>
July 1, 2018	September 30, 2018	<b>October 15, 2018</b>
October 1, 2018	December 31, 2018	<b>January 15, 2019</b>

### E-Filing Requirement

- **\$10,000 Electronic Filing Requirement**
  - ☑ Committees that receive or expend more than \$10,000 in a calendar year are required to submit campaign finance reports electronically. More information on e-filing can be found on the Virginia Department of Elections website at [www.elections.virginia.gov](http://www.elections.virginia.gov).

### Large Dollar Contribution Report

- Required to be filed when the committee receives a single contribution of \$10,000 or more
  - ☑ Must be reported to the Virginia Department of Elections in COMET (e-filing application) within three business days.
  - ☑ Committees must report every contribution even contributions from a single source that have been split into smaller amounts or given through different bank accounts for the purpose of evading the \$10,000 threshold.
- Large dollar contributions must be reported on the committee's next report.

### Where to File Reports

- Political Action Committees file only with the Virginia Department of Elections.

### When to File Reports

- All reports submitted by political action committees must be filed with the Virginia Department of Elections.
- Paper reports must be mailed and postmarked by the deadline for filing the report.
- Electronic reports must be filed no later than 11:59pm on the deadline.