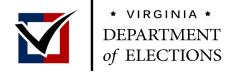
## June 18, 2024 Primary Local Office Party Candidate Ballot Access Quick Look One Pager



Additional information can be found in the candidate bulletin: <a href="https://www.elections.virginia.gov/media/candidatesandpacs/2024-candidate-bulletins/2024-11-05-Gen-Bulletin-Local-Offices-(11-6-23).pdf">https://www.elections.virginia.gov/media/candidatesandpacs/2024-candidate-bulletins/2024-11-05-Gen-Bulletin-Local-Offices-(11-6-23).pdf</a>

- A. File the following documents with your **local General Registrar** between **1/2/24** and **5 pm 4/4/24**.\* (Find your General Registrar: <a href="https://vote.elections.virginia.gov/VoterInformation/PublicContactLookup">https://vote.elections.virginia.gov/VoterInformation/PublicContactLookup</a>)
  - \*May be postmarked by 4/4/24 deadline if mailed registered or certified USPS mail. Be prepared to provide a copy of the receipt on 4/4/24.
  - Certificate of Candidate Qualification
     https://www.elections.virginia.gov/media/formswarehouse/campaign-finance/2018/candidates/SBE\_501\_4-rev7-18.pdf
  - 2. Statement of Economic Interests\*
    <a href="http://ethics.dls.virginia.gov/SLSOEI">http://ethics.dls.virginia.gov/SLSOEI</a> Fillable FINAL July2022.pdf
    \*Not required for counties, cities, or towns with a population of 3,500 or less.
- B. File your **primary filing fee\*** with your local **Treasurer or Director of Finance** between **1/2/24** and **5 pm 4/4/24**. \*Contact your local Treasurer or Director of Finance for the fee amount.
- C. File the following documents with your **Political Party Local Chairman** between **noon 3/18/24** and **5 pm 4/4/24**.\* \*All of these documents must be filed at the same time.
  - 1. Declaration of Candidacy
    <a href="https://www.elections.virginia.gov/media/formswarehouse/ballot-access-candidate-qualification/sbe-505-520-declaration-of-candidacy/SBE-505-520-Declaration-of-Candidacy-rev-1-15.pdf">https://www.elections.virginia.gov/media/formswarehouse/ballot-access-candidate-qualification/sbe-505-520-declaration-of-candidacy/SBE-505-520-Declaration-of-Candidacy-rev-1-15.pdf</a>
    - 2. Receipt for Primary Filing Fee
    - 3. Petitions of Qualified Voters\*

https://www.elections.virginia.gov/media/formswarehouse/campaign-finance/2018/candidates/Petition-of-Qualified-Voters-SBE-506 521 letter.pdf

- \*You may begin collecting signatures on 1/2/24.
- \*Signature Requirement: Outlined in the Candidate Bulletin or ask your local General Registrar how many signatures are required for the specific office you are seeking election.
- \*Find more information on petitions in Virginia Administrative Code 1VAC20-50-20: https://law.lis.virginia.gov/admincode/title1/agency20/chapter50/section20/

While **not** part of ballot access, you do need to also ensure you comply with all campaign finance requirements. Contact your local General Registrar with questions or visit ELECT's website: <a href="https://www.elections.virginia.gov/candidatepac-info/campaign-finance/">https://www.elections.virginia.gov/candidatepac-info/campaign-finance/</a>.

## **Candidate Flow Chart**

