

1 MINUTES

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3 The State Board of Elections board meeting was held on Monday, May 1, 2017.  
4 The meeting was held in House Room 1 in the Virginia State Capitol in Richmond,  
5 Virginia.

6 In attendance, representing the State Board of Elections (SBE) was James Alcorn,  
7 Chairman; Clara Belle Wheeler, Vice-Chair; and Singleton McAllister, Secretary. Also  
8 in attendance, representing the Department of Elections (ELECT) was Edgardo Cortés,  
9 Commissioner; Elizabeth Howard, Deputy Commissioner; and Martin Mash,  
10 Confidential Policy Advisor. Anna Birkenheier, Assistant Attorney General, was also in  
11 attendance. Chairman Alcorn called the meeting to order at 10:26AM.

12 The first order of business was to approve previous SBE minutes, but Chairman  
13 Alcorn noted there are some edits and minor amendments to be made. The item was  
14 tabled until the next meeting, after the minutes have been corrected.

15 The next order of business was the Commissioner's report, presented by Edgardo  
16 Cortés, Commissioner. Commissioner Cortés informed SBE that absentee voting begun  
17 on Friday, April 28, for the upcoming June 13 Statewide dual primaries for the offices of  
18 Governor and Lieutenant Governor, a number of House of Delegate seats, and local  
19 offices. Commissioner Cortés also gave an update on the ballot proofing process, noting  
20 that about half of the ballots were sent back to localities and printers for edits after initial  
21 submission. Chairman Alcorn asked how the proofing process went compared to  
22 previous elections. Commissioner Cortés noted there was not previously a system to  
23 track this information, but the system used this year is better suited to provide that insight  
24 moving forward. The Chairman encouraged the Department to track if that is something  
25 that improves over time.

26 Commissioner Cortés also went over ELECT's current list of staff, and then  
27 discussed the new liaison program that provides a group of staff at the Department as the  
28 main points of contact for General Registrars. The Commissioner informed SBE that  
29 liaisons will be going to local offices soon to meet Registrars and learn how local offices  
30 run. The Commissioner also provided a list of principle policy analysts by subject area  
31 for the Department, and then discussed upcoming changes to the VERIS Help Desk.

32 Vice Chair Wheeler asked how many people are employed at ELECT, specifically  
33 in the IT department. Commissioner Cortés responded that the Department has 7 full time  
34 contractors, 3 part-time contractors (at less than 5 hours per week), 11 full time  
35 employees, and 7 vacancies; the Commissioner clarified that the Department is moving  
36 towards providing primarily IT and policy support to localities.

37 Chairman Alcorn asked when General Registrars should contact their liaison  
38 versus contacting a policy analyst. Commissioner Cortés clarified that liaisons should be  
39 the primary points of contact for all questions; the liaisons will then use resources,  
40 including the policy analysts, to provide support and answers.

41 Secretary McAllister asked when the security vacancy in the IT staff would be  
42 filled, and Commissioner Cortés answered in July. Secretary McAllister also inquired  
43 when the Senior Office Administrator position would be filled, and Commissioner Cortés  
44 provided the position currently is in process to be filled. The Commissioner noted the  
45 Department should be fully staffed by the end of the year. That concluded the  
46 Commissioner's report.

47 The next order of business to certify the April 18 Special Election for the Clerk of  
48 Circuit Court for the 31<sup>st</sup> Judicial Circuit, presented by Leslie Williams, Election  
49 Administration Manager. Ms. Williams provided SBE with a memorandum, an abstract  
50 of results, and two copies of the certificate. Chairman Alcorn asked if there were any  
51 problems or concerns with the election. Ms. Williams said there were not. Chairman  
52 Alcorn read the results for the election for the Clerk of Court for Prince William County,  
53 Manassas Park City, and Manassas City. Jacqueline C. Smith received 13,908 votes.  
54 Jackson Hunter Miller received 11,877 votes. There were 9 write-in votes. Jacqueline C.  
55 Smith won the election. Chairman Alcorn motioned to certify the results, and Vice Chair  
56 Wheeler seconded the motion. The motion passed.

57 Chairman Alcorn asked if there were any lessons learned from this special  
58 election. Commissioner Cortés noted the election ran very smoothly. It was provided  
59 Prince William County imported data of election results into VERIS for the first time,  
60 which will hopefully ease the burden of providing election results and help avoid data  
61 entry mistakes. Chairman Wheeler asked Michelle White, Prince William County  
62 General Registrar, to comment. Ms. White said election night reporting is an

63 improvement the locality has wanted to pursue. Ms. White stated the locality was  
64 pleased with the results, and that they look forward to continue improving their reporting.

65 The next order of business was reviewing campaign finance complaints, presented  
66 by Elizabeth Howard, Deputy Commissioner. Chairman Alcorn requested to hear the  
67 complaints from the candidates who were present to begin. Chairman Alcorn then asked  
68 for memorandums and staff analysis for each complaint, and Deputy Commissioner  
69 Howard informed that ELECT decided not to include them in the Working Papers. The  
70 Deputy Commissioner said ELECT chose not to provide memos or staff analysis, as they  
71 could indicate legal advice, which the Department is not authorized to give. Chairman  
72 Alcorn pointed out the staff provided objective analysis in the past, and would like to  
73 continue receiving it. The Chairman asked if it was a staff decision not to provide  
74 analysis. Deputy Commissioner Howard said yes. Chairman Alcorn reiterated that the  
75 Board would like to receive staff input, and said if they could not provide it, SBE would  
76 like to receive the Working Papers sooner, so as to have more time to review them.  
77 Chairman Alcorn noted SBE did not receive the Working Papers or agenda until Friday  
78 afternoon. Vice Chair Wheeler and Secretary McAllister agreed.

79 The first campaign finance complaint heard was against Brandon W. Howard,  
80 candidate for City Council in Hopewell City. Mr. Howard's alleged violation was the  
81 inclusion of federal candidates Donald Trump and Mike Pence on Mr. Howard's sign,  
82 when it was not indicated on the sign that Mr. Trump or Mr. Pence paid for or authorized  
83 the use of their names and logos. Deputy Commissioner Howard noted that the  
84 disclaimer included does not violate state law, but the inclusion of federal candidates,  
85 who are not included in the disclaimer, may violate state law. Mr. Howard stated that he  
86 and Mike Wade, a federal candidate who was included on the sign and in the disclaimer,  
87 talked to the Republican Party of Virginia. The Republican Party of Virginia stated that  
88 Mr. Trump declared all Virginia Republican candidates may use his name and logo on  
89 their materials. Mr. Howard stated they produced the sign after consulting the party, and  
90 included the sign in his campaign finance reports.

91 Chairman Alcorn asked Anna Birkenheier, Assistant Attorney General, for legal  
92 counsel. Ms. Birkenheier pointed to §24.2-956 in the Code of Virginia, and noted that  
93 federal candidates may not have to comply with the section, but state and local candidates

94 do. Secretary McAllister asked about SBE's past practices on this issue, and Deputy  
95 Commissioner Howard noted that in the past, they did not require federal disclaimers.  
96 Vice Chair Wheeler added that the State Board of Elections of Virginia does not govern  
97 federal campaign finance issues, and noted the state candidates met the disclosure and  
98 paid for statement requirements. Secretary McAllister suggested tabling the discussion  
99 until Ms. Birkenheier could research the decision to give SBE recommendations, and Ms.  
100 Birkenheier agreed. After more discussion of the code, Chairman Alcorn suggested  
101 dismissing the fines, as the Board did not find that Mr. Howard had violated the code as a  
102 statewide candidate. The Chairman moved to dismiss the complaint with no fines. Vice  
103 Chair Wheeler seconded the motion, and the motion passed.

104 The next complaint was against Glenn Perry, Sr., candidate for Sheriff. Mr. Perry  
105 recounted that he paid for an ad in a booklet for a festival. The festival designed and  
106 printed the ad, and Mr. Perry did not see the ad until it ran. The ad ran without the  
107 required "paid for and authorized by" statement. Vice Chair Wheeler clarified that Mr.  
108 Perry paid for the ad, and then asked if there are any other ads for Mr. Perry's campaign  
109 circulating the community. Mr. Perry said no.

110 SBE asked Ms. Birkenheier for counsel. Ms. Birkenheier said she preferred not to  
111 answer without having more time to research the case. Chairman Alcorn agreed the issue  
112 should be tabled until counsel had more time to research. Vice Chair Wheeler then asked  
113 for clarification on when Mr. Perry was on the ballot to be Sheriff, and when the ad in  
114 question ran. Mr. Perry said the ad ran in 2016. He was planning on running in 2017, but  
115 had not yet submitted his paperwork. Vice Chair Wheeler moved to dismiss the case as  
116 Mr. Perry was not yet on the ballot, and had not even submitted paperwork. Chairman  
117 Alcorn asked if the time between the ad and Mr. Perry submitted to be a candidate  
118 mattered. Vice Chair Wheeler noted that because Mr. Perry had not submitted his  
119 paperwork, he was not a candidate at the time of the ad violation, and could not violate  
120 the law as a candidate. Vice Chair Wheeler asked when the complaint was first received  
121 by ELECT. Deputy Commissioner replied that it was received on Monday, February 27,  
122 2017. Vice Chair Wheeler noted that the receipt date was 10 months after the ad in  
123 question ran.

124 Vice Chair Wheeler moved to dismiss the violation with no fines. Secretary  
125 McAllister seconded the motion. The motion passed 2 to 1, with Chairman Alcorn in the  
126 minority. SBE still asked for counsel and for ELECT to update their candidate guidance,  
127 so it is more clear to candidates in the future.

128 Secretary McAllister mentioned the importance of receiving the Working Papers  
129 and other information earlier, and the importance of a memo; with these, SBE can reach  
130 decisions quicker. Deputy Commissioner Howard noted that SBE did not set the date for  
131 the meeting until 10 days before the meeting, so the Department had little time in pulling  
132 the materials together. The Deputy Commissioner also noted the majority of the issues  
133 discussed so far were legal, as Ms. Birkenheier was needed to provide counsel throughout  
134 the meeting; the Deputy Commissioner noted the Department cannot give legal guidance,  
135 and as ELECT is not an investigatory agency.

136 Chairman Alcorn noticed the complaint against Brandon W. Howard was  
137 received in April of 2016, and that ELECT had 12 months between receipt and  
138 presentation to provide analysis. The Chairman also noted SBE asked for analysis on the  
139 case earlier, and noted the Department can give objective analysis, such as applicable  
140 code sections and past SBE decisions on similar violations.

141 Vice Chair Wheeler agreed, noting how a breach of the code before an election is  
142 important for the Board, and for voters, to know. The Vice Chair asked to receive  
143 allegations of campaign finance violations when they are first received by the  
144 Department. Deputy Commissioner stated that historically the Board did not discuss  
145 campaign finance issues until after the election. Chairman Alcorn and Vice Chair  
146 Wheeler both challenged the statement. Commissioner Cortés stated SBE gave ELECT  
147 no direction that the Board wanted to hear complaints before the election. Chairman  
148 Alcorn challenged that as well.

149 Commissioner Cortés noted the Department gives acknowledgement of the  
150 receipt of a complaint, and notice to the campaign allegedly in violation—a system that  
151 was instituted in 2016. Vice Chair Wheeler reiterated the request to receive complaints  
152 when they are received by ELECT.

153 The remaining campaign finance complaints—including complaints against Joe  
154 Lindsey for Senate; Awareness Manassas PAC (absent due to a family emergency); the

155 Daniels Committee; Ellen Robertson; Friends of Candidate Coleman; Hassan J. Fountain  
156 for 3<sup>rd</sup> District; Singh for Mayor; Joe Morrissey; and Linwood W. Johnson—would be  
157 tabled until the next meeting, as the candidates were not present. Chairman Alcorn  
158 requested objective analysis before the meeting, including past SBE decisions. If the  
159 Department cannot provide analysis, Chairman Alcorn requested to receive campaign  
160 finance complaints a week in advance so SBE can research and receive counsel before  
161 the meeting.

162 Chairman Alcorn then motioned for a 10 minute recess. Vice Chair Wheeler  
163 seconded the motion, and the motion passed.

164 The meeting reconvened at 12:20PM. The next order of business was the  
165 certification of the Hart Verity 2.0 voting systems, pursuant to the *State Certification of*  
166 *Voting Systems: Requirements and Procedures*, presented by Eugene Burton, Voting  
167 Equipment Coordinator. Mr. Burton provided background on the voting systems, and  
168 provided the test report and Election Assistance Commission (EAC) certificate to Board  
169 members. Mr. Burton recommended SBE move to certify the system, as it has completed  
170 state certification. Vice Chair Wheeler asked how many localities use the Hart Verity  
171 System, and Mr. Burton did not know the exact number, but estimated 10. The Vice  
172 Chair asked if any localities had problems with the system, and Mr. Burton responded  
173 they did not, and noted the City of Fairfax gave it a letter of recommendation. Chairman  
174 Alcorn moved to certify. Vice Chair Wheeler seconded the motion, and the motion  
175 passed unanimously.

176 The next order of business was the certification of the electronic pollbook system  
177 (EPB), presented by Matthew Davis, the Chief Information Officer. Mr. Davis noted in  
178 November, SBE directed the Department to make some improvements on the EPB.  
179 Chairman Alcorn asked what changes were made.

180 Mr. Davis noted voter usability improvements, including the addition of two  
181 additional audits. Chairman Alcorn recounted some concerns Chesterfield County had  
182 with the system, and that SBE asked for feedback from Chesterfield County. Mr. Davis  
183 noted that the Chesterfield County General Registrar had retired, so no feedback from the  
184 locality was available. Commissioner Cortés noted that ELECT made all changes  
185 required by the code, and reached out to other General Registrars for feedback to enhance

186 the system and fulfill the requirements. Vice Chair Wheeler clarified the pollbook was  
187 tested in Chesterfield and found inadequate, and requested the EPB go back to  
188 Chesterfield to be sure all concerns were addressed and fixed. The Vice Chair then asked  
189 the start date for the development of this EPB, recalling it to be 4 years ago. Mr. Davis  
190 said coding for the equipment started in March of 2016. Vice Chair Wheeler stated she  
191 would like Chesterfield's feedback, even though the previous Registrar would not be  
192 present.

193 Jason Corwin, the Mecklenburg County General Registrar, addressed the Board  
194 and said he worked with the EPB since its first stage, and kept in regular contact with the  
195 previous Chesterfield GR. Mr. Corwin attempted to hack the EPB to test for security,  
196 and noted that he was unable to change the accuracy or reliability of the machine in his  
197 attempt to do so. Mr. Corwin also noted some connectivity issues, but found the machine  
198 worked well otherwise. Vice Chair Wheeler thanked Mr. Corwin, but reiterated the  
199 request to return the machine to Chesterfield for testing. Chairman Alcorn agreed.

200 Secretary McAllister asked if there was a downside to not certifying the EBP  
201 during this meeting. Commissioner Cortés noted that the contract with the vendor would  
202 end on July 1<sup>st</sup>, and if localities would like to use the EPB past that date, the locality  
203 would have to pay for the contracting and licensing, or use another vendor.  
204 Commissioner Cortés asked if SBE would certify the EPB with all of the improvements  
205 and feedback from other localities. Chairman Alcorn reiterated the request to send the  
206 machine back to Chesterfield to be sure all of the problems were fixed.

207 Mr. Davis noted that Chesterfield tested the machine in office, not during an  
208 election, and also noted ELECT received positive feedback from Chesterfield during the  
209 testing. Mr. Davis said he then received an email from Chesterfield about usability  
210 issues, including font size. Commissioner Cortés asked Mr. Corwin to certify if the EPB  
211 met the Code requirements. Mr. Corwin said yes, and that issues including font sized  
212 were resolved, but reiterated the connectivity issue.

213 Mr. Davis then described the differences between another EPB system and the  
214 one in question, highlighting the simplicity in the new system. Chairman Alcorn asked  
215 for clarification on the connectivity issue mentioned by Mr. Corwin, and Mr. Davis  
216 explained that the machine may take longer to sync if disconnected, but will ultimately

217 reconnect and work properly. Secretary McAllister asked when the connectivity issue  
218 would be resolved. Mr. Davis replied ELECT just produced a patch that will hopefully  
219 resolve the issue.

220 Chairman Alcorn noted that if the Chesterfield concerns were mostly concerning  
221 user-friendly interface, and that if those issues were addressed, then the EPB should be  
222 certified. Vice Chair Wheeler reiterated the request to send the EPB back to Chesterfield  
223 for a report. Chairman Alcorn motioned for the issue to be tabled until ELECT provides  
224 a report that the connectivity issue has been resolved, and until Chesterfield County tests  
225 the machine and finds their concerns have been addressed and fixed. Vice Chair Wheeler  
226 seconded the motion, and the motion passed.

227 The next order of business was an update on voter list maintenance, presented by  
228 Commissioner Cortés. The Commissioner reported ELECT completed the bi-annual list  
229 maintenance process. It was reported that since January 1, 2017, 22,574 deceased  
230 individuals were removed from the voter rolls; 2,029 individuals were removed for  
231 felony convictions; 976 individuals were cancelled by request; 5,128 individuals were  
232 removed upon receipt of a notice they moved out of state; 696 individuals self-identified  
233 as non-citizens; and 195 individuals were removed under mental adjudication by the  
234 courts. Commissioner Cortés reported 5,198,319 active voters and 218,389 inactive  
235 voters in the Commonwealth of Virginia.

236 Chairman Alcorn requested an update on the non-citizen and duplicate  
237 registration problems addressed in the April meeting. Commissioner Cortés reported that  
238 majority of duplicate registration submissions were coming from Department of Motor  
239 Vehicles (DMV) related activity. The Commissioner reported ELECT is working with  
240 DMV to find a solution, and that the Center for Civic Design is assisting to solve the  
241 duplicate registration issue.

242 Chairman Alcorn then requested an update on non-citizen data. Commissioner  
243 Cortés noted some problems in the past with ELECT's capacity and servers during the  
244 online registration process during the November 2016 general election. ELECT went  
245 back to find if any processes were broken, and found some issues with non-citizen data  
246 not processing from the DMV in a timely manner. The Commissioner reported they are  
247 currently working on repairing any issues, and searching for other issues, with the DMV.



248 Vice Chair Wheeler asked for background on the Center for Civic Design.  
249 Commissioner Cortés stated the Center was present at ELECT’s annual training in 2016,  
250 and that the center helps to simplify information for voters to make it easily  
251 understandable and hopefully increase the number of successful voter experiences.

252 Vice Chair Wheeler asked about the delay in non-citizen data from DMV  
253 mentioned by Commissioner Cortés, and asked how the DMV identifies non-citizens.  
254 Commissioner Cortés clarified that identification is through self-identification from the  
255 voter. Vice Chair Wheeler asked ideally how often the DMV should transfer this  
256 information. The Commissioner responded ideally the information would be provided  
257 with the transactions. Vice Chair Wheeler asked for clarification on why the information  
258 did not get relayed to VERIS properly. Commissioner Cortés answered the previous  
259 paper-based system DMV had in place, which has now been replaced with an electronic  
260 transaction caused delays, and errors in VERIS being investigated may have played a  
261 role. Vice Chair Wheeler asked how many self-identified non-citizens ELECT received.  
262 Commissioner Cortés responded there were 696 removed from voter rolls since January.  
263 Vice Chair Wheeler then asked for a breakdown by locality across Virginia to know how  
264 many self-identified non-citizen transactions there were in each locality. Commissioner  
265 Cortés responded that none of the existing reports give that information.

266 Vice Chair Wheeler asked if ELECT knows how many of the people removed  
267 from voter rolls in January that self-identified as non-citizen voted in the 2016 November  
268 election. The Commissioner responded ELECT does not. Vice Chair Wheeler then  
269 inquired as to the process at the DMV if an individual self-identifies as non-citizen, and  
270 recalled issues with individuals being unable to do transactions other than voter  
271 registration on DMV kiosks if identified as non-citizen, which often led them to mark  
272 themselves as citizens in order to be able to complete their other tasks. Commissioner  
273 Cortés informed of DMV training that trains employees to help with kiosk issues,  
274 including those mentioned, and customer service representatives are prepared to assist.  
275 Commissioner Cortés reminded SBE that voter registration is an individual-initiated  
276 process.

277 The discussion then opened to public comment. Jake Washburne, Albemarle  
278 County General Registrar, discussed concerns about the VERIS duplicates, and suggested

279 possible solutions. Mr. Washburne expressed concern that VERIS seems to only have  
280 the capability to catch duplicate addresses, and that voters may keep resubmitting  
281 registrations online because there aren't instantaneous updates on the online citizen portal  
282 which may cause voters to think their request did not process, leading them to resubmit.  
283 Having VERIS recognize duplicates by first names, last names, or social security  
284 numbers may help reduce the number of duplicate registrations localities are seeing. Mr.  
285 Washburne suggested gathering a group of knowledgeable General Registrars to  
286 brainstorm ideas to fix the issue.

287 Cameron Sasnett, Fairfax County General Registrar, spoke next, with concerns  
288 about the SBE minutes. Mr. Sasnett expressed concern that the minutes from previous  
289 SBE meetings do not accurately reflect the conversations held during public comment,  
290 and noted if transcripts or the audio files from the meetings will not be posted, that the  
291 minutes need to fully and accurately reflect public comment. Mr. Sasnett noted his  
292 support of the liaison process, but also noted a lack of response from Fairfax County's  
293 liaison, and difficulties with the tone of some written messages conveyed to the General  
294 Registrars in mass e-mails recently, reminding General Registrars of their statutory  
295 obligations that read as almost threatening. Mr. Sasnett suggested leveraging the liaison  
296 process better, notably with the communication of upcoming deadlines.

297 Mr. Sasnett then discussed non-citizen data. Mr. Sasnett reported that in March,  
298 Fairfax County identified a total of 299 self-identified non-citizens, that they then  
299 contacted. Mr. Sasnett stated 150 contacted the locality and confirmed their citizenship  
300 status. Mr. Sasnett claimed data from those numbers showed  $\frac{3}{4}$  of those people did vote  
301 in the November election. Mr. Sasnett also noted that there were then 25% of the non-  
302 citizens identified who did not respond to confirm their citizenship status, and noted how  
303 important this issue is to address.

304 Mr. Sasnett also discussed the duplicate registration issue. The National Voter  
305 Registration Act (NVRA) statistics report, which identifies the source of every document  
306 coming into the Registrar's office, that reported data from January 1, 2017 to April 20,  
307 2017, showed 99,000 transactions. The locality statistics report, which tells the  
308 Registrars what those transactions actually are (e.g. address changes, new registrations,  
309 etc.), only showed 32,000 actual transactions. Mr. Sasnett concluded that those reports

310 reflected about 67,000 reports missing, which may be duplicate registrations, discarded  
311 registrations that were incomplete, or something else. Mr. Sasnett noted this means about  
312 two-thirds of their reports reflect bad information. Mr. Sasnett reported he is in  
313 discussion with Mr. Davis at ELECT to see how reporting can be improved for efficiency  
314 and accuracy. Mr. Sasnett also asked SBE to use this opportunity to encourage the  
315 increase of efficiency and accuracy in reports.

316 Mr. Sasnett then asked Commissioner Cortés if ELECT will be participating in  
317 the ERIC mailing program that notifies eligible but unregistered individuals of their  
318 eligibility. Commissioner Cortés confirmed that ELECT will be participating, and will  
319 continue to participate in the future.

320 Mr. Sasnett also addressed the non-citizen issue, noting that the dates individuals  
321 self-identified as non-citizen corresponded with their registration dates at the DMV. Mr.  
322 Sasnett clarified this means an individual could indicate they were not citizens, but then  
323 be offered the opportunity to vote. Mr. Sasnett encouraged ELECT, the Center for Civic  
324 Design, and DMV to thoroughly examine and fix the issue.

325 Commissioner Cortés then asked Mr. Davis to come in front of the Board to  
326 explain the data that is present in VERIS. Mr. Davis stated that the NVRA statistics  
327 report cited by Mr. Sasnett does not reflect a one for one count of transaction per  
328 individual—take, for example, an individual who submits a voter registration form to  
329 change their address in a manner that would also change their locality. Mr. Davis stated  
330 that that transaction would show up as two transactions in the NVRA report, and that this  
331 would account for the difference in numbers between the different reports. Mr. Davis  
332 stated the NVRA report and the locality statistics report will not match up because of this,  
333 and reiterated Mr. Sasnett’s claim of working together to produce more accurate and  
334 efficient reporting.

335 Commissioner Cortés added that using reports in this way can lead Registrars or  
336 the public to believe that something is a problem, when it really is just a difference in  
337 how the system counts transactions. Chairman Alcorn agreed and encouraged ELECT to  
338 get out information regarding how the reports work so as to avoid confusion for the  
339 public and for localities.

340 Michelle White, the Prince William County General Registrar, then spoke. Ms.  
341 White stated the ELECT website, including the citizen portal, needs to be more  
342 understandable to the voter. Ms. White noted that it should be more clear to the voter  
343 what address they are registered at, when their information was last updated, and how  
344 they last updated their information (e.g. DMV, the online citizen portal, etc.). Ms. White  
345 also requested the website inform the voter how long it will take to receive their  
346 registration by mail. Ms. White suggested a way to improve the portal would be to  
347 consult with the elections community for feedback on how to make the website more  
348 voter and user friendly.

349 Robin Lind, the Secretary of the Goochland Electoral Board, then spoke. Mr.  
350 Lind referred to an email sent to SBE, including the General Registrar/Electoral Board  
351 (GREB) Workgroup report, and asked for a response from the Board. Mr. Lind noted the  
352 report was sent in January, with no response, and requested a response to the report from  
353 the Board as soon as possible. Mr. Lind reviewed some of the information in the report,  
354 including questions regarding sequestering funding, evaluating ELECT's service to the  
355 elections community, and SBE response to GREB requests. Chairman Alcorn apologized  
356 for the delay, and asked to discuss how best to support the GREB workgroup in their next  
357 Board meeting.

358 Vice Chair Wheeler then reminded those in attendance of a survey on printing  
359 ballots, and asked that the survey be answered and returned. The Vice Chair noted  
360 ELECT will review the survey to be sure each locality has ordered a sufficient number of  
361 ballots, and highlighted the importance of filling it out. Vice Chair Wheeler also  
362 reminded localities that the upcoming June primary will be a dual primary, and asked for  
363 ideas on how the officers of election and localities can make clear to voters that voters  
364 will have to declare what party ballot they would like to receive in order to vote.

365 Chairman Alcorn then motioned to adjourn the meeting. Vice Chair Wheeler and  
366 Secretary McAllister both seconded the motion.

367 Chairman Alcorn then adjourned the meeting.

368 The meeting was adjourned at approximately 2:20PM. The Board did not set the  
369 date and time of its next meeting.

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Secretary

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Chair

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Vice Chair

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