

1 MINUTES

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3 The State Board of Elections board meeting was held on Thursday, April 6, 2017.  
4 The meeting was held in the Martha Brissette Conference Room in the George  
5 Washington Building, in Richmond, Virginia.

6 In attendance, representing the State Board of Elections (SBE) was James Alcorn,  
7 Chairman; Clara Belle Wheeler, Vice-Chair; and Singleton McAllister, Secretary. Also  
8 in attendance, representing the Department of Elections (ELECT) was Edgardo Cortés,  
9 Commissioner, and Elizabeth Howard, Deputy Commissioner. Anna Birkenheier,  
10 Assistant Attorney General, was also in attendance. Chairman Alcorn called the meeting  
11 to order at 3:05PM.

12 The first order of business was the ballot drawing for the June 13, 2017 primary.  
13 Section § 24.2-529 of the Code of Virginia states that, “In the event of two or more  
14 candidates file simultaneously, the order of filing shall be determined by lot by the  
15 electoral board or the State Board as in the case of a tie vote for the office.”  
16 Commissioner Cortés clarified that under the House of Delegates, District 64, the  
17 candidates should be Rex A. Alphin and Emily M. Brewer on the memo that was given to  
18 the Board and posted on Townhall. He clarified that the names were correct on the  
19 ballots to be drawn by the Board that day. Commissioner Cortés explained that the name  
20 of each candidate that filed simultaneously was printed on separate sheet of paper, and  
21 was to be shown to those in attendance at the meeting, sealed in film canisters, put into  
22 and stirred in a crystal bowl, and then selected by a Board member.

23 For the Democratic Primary for the House of Delegates, 2<sup>nd</sup> District, the  
24 candidates to be drawn from were Joshua L. King and Jennifer D. Carroll Foy. Vice-  
25 Chair Wheeler selected first, and drew Jennifer D. Carroll Foy. Secretary McAllister  
26 selected second, and drew Joshua L. King. Therefore, Jennifer D. Carroll Foy will be  
27 listed first on the ballot for the Democratic Primary for the House of Delegates, 2<sup>nd</sup>  
28 District, and Joshua L. King will be listed second.

29 For the Democratic Primary for the House of Delegates, 13<sup>th</sup> District, the  
30 candidates to be drawn from were Mansimran Singh Kahlon and Danica Roem.  
31 Chairman Alcorn selected first, and drew Mansimran Singh Kahlon. Secretary

32 McAllister selected second, and drew Danica Roem. Therefore, Mansimran Singh  
33 Kahlon will be listed first on the ballot for the Democratic Primary for the House of  
34 Delegates, 13<sup>th</sup> District, and Danica Roem will be listed second.

35 For the Democratic Primary for the House of Delegates, 31<sup>st</sup> District, the  
36 candidates to be drawn from were Elizabeth R. Guzman and Sara E. Townsend. Vice-  
37 Chair Wheeler selected first, and drew Elizabeth R. Guzman. Chairman Alcorn selected  
38 second, and drew Sara E. Townsend. Therefore, Elizabeth R. Guzman will be listed first  
39 on the ballot for the Democratic Primary for the House of Delegates, 31<sup>st</sup> District, and  
40 Sara E. Townsend will be listed second.

41 For the Republican Primary for the House of Delegates, 54<sup>th</sup> District, the  
42 candidates to be drawn from were Nick G. Ignacio and Robert D. “Bobby” Orrock.  
43 Secretary McAllister selected first, and drew Robert D. “Bobby” Orrock. Vice-Chair  
44 Wheeler selected second, and drew Nick G. Ignacio. Therefore, Robert D. “Bobby”  
45 Orrock will be listed first on the ballot for the Republican Primary for the House of  
46 Delegates, 54<sup>th</sup> District, and Nick G. Igancio will be listed second.

47 For the Republican Primary for the House of Delegates, 64<sup>th</sup> District, the  
48 candidates to be drawn from were Rex A. Alphin and Emily M. Brewer. Chairman  
49 Alcorn selected first, and drew Rex A. Alphin. Secretary McAllister selected second, and  
50 drew Emily M. Brewer. Therefore, Rex A. Alphin will be listed first on the ballot for the  
51 Republican Primary for the House of Delegates, 64<sup>th</sup> District, and Emily M. Brewer will  
52 be listed second.

53 For the Republican Primary for Lieutenant Governor, the candidates to be drawn  
54 from were Glenn R. Davis, Jr. and Bryce E. Reeves. Vice-Chair Wheeler selected first,  
55 and drew Bryce E. Reeves. Secretary McAllister selected second, and drew Glenn R.  
56 Davis, Jr. Therefore, Bryce E. Reeves will be listed first on the ballot for the Republican  
57 Primary for Lieutenant Governor, and Bryce E. Reeves will be listed second.

58 For the Republican Primary for Governor, the candidates to be drawn from were  
59 Edward W. “Ed” Gillespie and Corey A. Stewart. Chairman Alcorn selected first, and  
60 drew Edward W. “Ed” Gillespie. Vice-Chair Wheeler selected second, and drew Corey  
61 A. Stewart. Therefore, Edward W. “Ed” Gillespie will be listed first on the ballot for the  
62 Republican Primary for Governor, and Corey A. Stewart will be listed second.

63 Commissioner Cortés read the results once again for confirmation. Chairman  
64 Alcorn moved that the Board certify the lot. Secretary McAllister seconded the motion,  
65 and the motion passed unanimously.

66 The next order of business was to open the floor to public comment. Michelle  
67 White, General Registrar of Prince William County, read from a letter certified by her  
68 Electoral Board on March 16, 2017, with concerns about duplicate registrations  
69 stemming from the online citizen portal and Department of Motor Vehicle (DMV)  
70 transactions. Ms. White said that certain failures in the systems caused a large number of  
71 duplicate registrations that affected her locality’s budget, use in supplies, and general  
72 workload. She asked that the online citizen portal be altered to prevent voters from re-  
73 submitting applications, as well as a system to be put in place that would prevent  
74 duplicate registrations from showing up in the Virginia Election and Registration  
75 Information System (VERIS). Ms. White also raised concerns with permanent residents  
76 in her locality being unable to complete DMV transactions without being forced to check  
77 “yes” for U.S. citizenship, even if they were not U.S. citizens. She described her office’s  
78 work to help those citizens cancel their registrations, and suggested that residents be able  
79 to choose “no” for U.S. citizenship and still be able to complete their DMV transaction  
80 when that transaction is not voter registration.

81 Chairman Alcorn noted the issue of duplicate registrations came up in past Board  
82 meetings, and asked for an update. Commissioner Cortés noted that though the Prince  
83 William County Electoral Board certified the letter on March 16, ELECT did not receive  
84 the letter until April 4, but had sent a response to Ms. White via email. Commissioner  
85 Cortés described processes DMV has in place to assist, including options for the  
86 customer to back out of transactions and training customer service representatives were  
87 given to assist customers in completing or cancelling transactions. DMV sent a reminder  
88 to their customer service representatives about what steps to take if a customer has this  
89 issue, including to restart the machine, re-calibrate the touch screen, and provide physical  
90 voter registration applications if needed. Commissioner Cortés provided that ELECT has  
91 not had a chance to address the online citizen portal issue, and reminded the Board that  
92 the high numbers provided by Ms. White may be a result of the fact that the transactions

93 present in VERIS include things other than duplicate registrations, including transfers  
94 within localities and cancellations.

95 Chairman Alcorn clarified that he was asking about an update on ELECT's  
96 attempts to prevent true duplicate registrations. Commissioner Cortés reported that there  
97 are processes in VERIS that help process out duplicate registrations the night after they  
98 are populated. It was also noted that ELECT is working on significant changes, working  
99 with experts, for the online citizen portal.

100 Vice-Chair Wheeler noted the subject of duplicate registrations came up during a  
101 joint Privileges and Elections commissions meeting in October, and asked why the  
102 problem was still occurring and why there was still such a high number of transactions.  
103 Commissioner Cortés clarified once again that transactions include things other than  
104 applications and that a single application can result in multiple transactions on reports.  
105 Ms. White clarified that what Commissioner Cortés was referring to weren't the reports  
106 she was referring to. Chairman Alcorn noted that regardless of which report was being  
107 discussed, a lot of duplicate registrations were still occurring, and urged that the Board  
108 and ELECT work on new ways to reduce the number, communicate updates on changes  
109 that will be happening with the online citizen portal, and ask the localities what  
110 frustrations they are having on a regular basis.

111 Cameron Sasnett, Fairfax County General Registrar, then spoke and agreed with  
112 all of the issues Ms. White brought up in her letter. He also raised concerns about nearly  
113 300 non-citizens showing up for his locality in VERIS. Mr. Sasnett noted that after  
114 review, each of those 300 were long time residents of Fairfax County, and have nothing  
115 indicating non-citizen status. However, Mr. Sasnett noted that the non-citizen declaration  
116 dates range from July to September of 2016, and asked what prevented those records  
117 from being sent to General Registrars in 2016. Mr. Sasnett also agreed with issues  
118 stemming from DMV registrations, and urged ELECT to work with DMV to reduce  
119 duplications as well as to review their auditing of declarations of non-citizenship.

120 Mr. Sasnett also brought the need for an alternative polling place to the Board's  
121 attention, and asked for Board permission to use that polling place in the upcoming  
122 election. Vice-Chair Wheeler moved to table the motion to approve the polling place to a  
123 meeting in April, which does not yet have a date set. Mr. Sasnett also informed the

124 Board that Fairfax County will have Vietnamese language assistance available in polling  
125 places for the June Primary, and that the Fairfax County Electoral Board will include  
126 Korean language assistance as well, in addition to their current Spanish language  
127 assistance.

128 Vice-Chair Wheeler proposed adding the issue of duplicate registrations and non-  
129 citizen declarations to the agenda for the next meeting to be held some time in April, and  
130 Secretary McAllister and Chairman Alcorn both agreed. Vice-Chair Wheeler requested  
131 ELECT send the Board the total number of non-citizens that DMV sent to ELECT in  
132 2016, what date DMV sent that information, by locality, how many total non-citizens  
133 there were, and when ELECT notified the General Registrars.

134 Chairman Alcorn then motioned to adjourn the meeting, with the Board to  
135 reconvene some time later in April. Singleton McAllister seconded the motion.

136 Chairman Alcorn then adjourned the meeting.

137 The meeting was adjourned at approximately 4:00PM. The Board did not set the  
138 date and time of its next meeting.

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Secretary

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Chair

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Vice Chair