



**Political Party Termination Statement**

<input type="checkbox"/> <b>Original Report</b>	<input type="checkbox"/> <b>Amended Report – Report # _____</b>
<b>Name of Political Committee</b>	<b>Committee Registration #</b>
<b>Mailing Address (include number and street)</b>	<b>Daytime Phone Number (for person filling out this report)</b>
<b>City, State and Zip</b>	<b>E-mail Address</b>

<b>Termination Statement of Treasurer/Other Officer of the Committee</b>	
<p>I declare, subject to the penalties set forth in § 24.2-1016, which is punishable up to a Class 5 Felony, that, to the best of my knowledge, this <b>FINAL REPORT</b> for the period beginning _____ and ending _____, including all accompanying schedules, fully discloses all financial activities for this period.</p>	
<p><input type="checkbox"/> I further declare that this committee is being disbanded and this <b>FINAL REPORT</b> fully discloses all previously unreported receipts and has disbursed all funds in accordance with §24.2-950.9 of the <i>Code of Virginia</i> and that this committee has no outstanding debts.</p>	
<p><input type="checkbox"/> I further declare that this committee no longer intends to raise or spend more than \$200 in this or subsequent calendar years and this <b>FINAL REPORT</b> fully discloses all previously unreported receipts. If this committee anticipates raising or spending more than \$200 in a calendar year then the committee will submit a new Statement of Organization pursuant to § 24.2-950.2.</p>	
<p><input type="checkbox"/> I further declare that, as a county, city or local district political party committee subject to the exemption requirements in § 24.2-950.1, this committee no longer anticipates accepting contributions or making expenditures of more than \$15,000 in this or subsequent calendar years and this <b>FINAL REPORT</b> fully discloses all previously unreported receipts. If this committee anticipates raising or spending more than \$15,000 in a calendar year then the committee will submit a new Statement of Organization pursuant to § 24.2-950.2.</p>	
<p>_____</p> <p>Date</p>	<p>_____</p> <p>Signature of Treasurer or Custodian of the Books</p>

## Instructions for Completing the Termination Statement

<b>Original Report</b>	Check this box if this is the first time that your committee has submitted this final report.
<b>Amended Report</b>	Check this box if this is an amendment to a previously filed final report.
<b>Amended Report Number</b>	Enter the number of times this final report has been amended.
<b>Name of Party Committee</b>	Please enter the name of the party committee filing this report.
<b>Committee Registration #</b>	Please enter the committee's registration number in Virginia.
<b>Mailing Address</b>	Please enter the mailing address of the committee.
<b>Daytime Phone Number</b>	Please enter the daytime phone number of the person filling out this report.
<b>E-mail Address</b>	Please provide the e-mail address of either the committee or the person filling out this report.
<b>Termination Statement</b>	<p>Please sign this statement affirming one of the two choices:</p> <p>Choice 1: That the committee has disbanded and that all monies have been disbursed and that all debts have been repaid.</p> <p>Choice 2: That the committee no longer anticipates raising or spending more than \$200 in any calendar year and that, if the committee determines to raise or spend more than \$200 in any subsequent calendar year that they will file the necessary organizational documents.</p> <p>Choice 3: Pursuant to § 24.2-950.1, county or city party committees in counties or cities with a population of less than 100,000 (according to the 2000 decennial census) and local district party committees who raise or spend \$15,000 or less in a calendar year are exempt from reporting requirements. If the committee exceeds these thresholds they are required to file campaign finance reports. Once the calendar year expires, the committee may file a final report to end its requirement to file reports if the committee does not intend to raise or spend more \$15,000 in this or subsequent calendar years.</p>

### **Final Report Reminders**

A final report cover sheet must be submitted to the appropriate office even if the committee files its reports electronically. If the committee chooses Choice #1 then the final report will not be accepted unless the committee demonstrates that all surplus funds have been properly disbursed and reported on Schedule I in one of the following ways:

- transferring the excess to an affiliated organization of the committee;
- returning the excess to a contributor in an amount not to exceed the contributor's original contribution;
- donating the excess to any organization described in § 170(c) of the Internal Revenue Code;
- contributing the excess to one or more candidates;
- contributing the excess to any political party committee;
- defraying any ordinary, non-reimbursed expense related to the party committee.

**NOTE:** It is illegal for any person or officer of the committee to convert any contribute moneys, securities, or like tangible personal property to his personal use.