



## 2018 Report Year

**ALL Political Party Committees are required to file:**

Activity Beginning	Activity Ending	Report Due
January 1, 2018	March 31, 2018	April 16, 2018
April 1, 2018	June 30, 2018	July 16, 2018
July 1, 2018	September 30, 2018	October 15, 2018
October 1, 2018	December 31, 2018	January 15, 2019

### E-Filing Requirement

- **\$10,000 Electronic Filing Requirement**
  - ☑ Committees that receive or expend more than \$10,000 in a calendar year are required to submit campaign finance reports electronically. More information on e-filing can be found on the Virginia Department of Elections website [www.elections.virginia.gov](http://www.elections.virginia.gov).

### Large Dollar Contribution Report

- **Required to be filed if a committee receives a single contribution of \$10,000 or more**
  - ☑ Must be reported to the Virginia Department of Elections in COMET (e-filing application) within three business days.
  - ☑ Committees must report every contribution even contributions from a single source that have been split into smaller amounts or given through different bank accounts. Committees/Contributors may not split contributions for the purpose of evading the \$10,000 threshold.
- **Large Dollar Contributions also must be reported on the committee's next report.**

### Where to File Reports

- **Political Action Committees file only with the Virginia Department of Elections.**

### When to File Reports

- **All reports submitted by political party committees must be filed with the Virginia Department of Elections.**
- **Paper reports must be mailed and postmarked by the deadline for filing the report.**
- **Electronic reports must be filed no later than 11:59PM on the deadline.**