



★ VIRGINIA ★
DEPARTMENT *of* ELECTIONS

Inventory Record for Grant Funded Assets

Locality Name: _____ **Locality Code:** _____

Sequential No.	Asset Description	Cost	% Federal Funds Used to Fund Asset	Serial #
		Asset Location		Purchase Date
(Example) #	HP computer for use with VERIS system	\$1,000	90%	123-456-789
		Registrar's office, Room 126		03/01/13

I certify that the items described on this document or attached document(s) have been obtained, managed, and used in accordance with all relevant Federal, State and Local laws and regulations for each grant program as appropriate.

AUTHORIZED LOCALITY SIGNATURE **DATE**

PRINTED NAME **POSITION**