

7

- MEMORY CARTRIDGES
 - **COMPLETE** REVERSE SIDE OF THIS ENVELOPE
- VOTING EQUIPMENT KEYS
 - **COMPLETE** REVERSE SIDE OF THIS ENVELOPE

INSTRUCTIONS TO OFFICERS OF ELECTION:

- SEAL THIS ENVELOPE WITH LABEL
- TWO OFFICERS MUST SIGN AND DATE LABEL
- ALSO SEE **PACKAGING ENVELOPES** IN *ELECTION DAY GUIDE*

Election Date:_____

City or
County or Town:_____

Precinct:_____

District:_____

ENTER ONLY IF PRECINCT IS SPLIT BY CONGRESSIONAL, STATE SENATE OR HOUSE DISTRICT

TO: CLERK OF THE CIRCUIT COURT

FOR VOTING EQUIPMENT KEYS OR DATA STORAGE UNIT – OPEN THIS ENVELOPE ONLY:

- ON ORDER OF A COURT; OR.
- WITH AUTHORIZATION OF THE STATE BOARD OF ELECTIONS [§ 24.2-659]

AFTER EXPIRATION OF CONTEST/RECOUNT PERIOD WITH NEITHER PENDING:

- RETURN TO THE SECRETARY OF THE ELECTORAL BOARD

