

CURRENT MANUAL MILITARY/OVERSEAS BALLOT DELIVERY PROCESS

	<p>Voter completes and submits an Absentee Ballot Requests known as an Federal Post Card Application (FPCA)</p> <p>This application expires at the end of each calendar year and must be resubmitted by the voter to the Elections Office to remain a current absentee voter.</p>
	<p>The Federal Post Card Application (FPCA) is received by the County Elections Office.</p> <p>If approved, the voter’s record is updated in the Voter Registration Database and the voter is classified as an FPCA Voter.</p>
	<p>The Federal Post Card Application (FPCA) is verified</p>
	<p>Complete Ballot Programming is sent to Ballot Printing Facility</p> <p>Paper ballots are printed for Election Day and Absentee Voting.</p>
	<p>Paper Ballots are received by the County Elections Office</p> <p>This process can take up to 2 weeks.</p>
	<p>Paper Ballot is selected from the Inventory of Ballots FOR EACH FPCA VOTER</p> <p>This manual process is completed for each voter.</p>
	<p>Ballots and Supporting Documents (Instructions, Affidavit/Oath/Envelope, Return Envelope) are manually reduced in size on an office copier.</p> <p>Documents are typically “legal” size and must be reduced to “letter” size.</p>
	<p>Ballots and Supporting Documents must be converted to a non-editable PDF format.</p>
	<p>Ballots and Supporting Documents must be scanned and saved to Elections Office “local” computer.</p>
	<p>Voter email addresses are individually collected from the Voter Registration Database.</p>
	<p>Ballot & Supporting Documents are attached to individual emails.</p> <p>!!! RISK: The attachment process is a manual one and is vulnerable to error in a high volume environment. !!!</p>
	<p>RISK: Foreign Internet Service Providers will sometimes BLOCK attachments on emails messages or BLOCK emails messages with attachments all together.</p> <p>Impact: Voter will receive the email message, but not the ballot and supporting materials or not receive the email message at all.</p> <p>!!!</p>
	<p>Voter receives email and attachments.</p> <p>The attachments are printed by voter. The ballot is marked by hand and the ballot is returned to the Elections Office.</p>
	<p>RISK: There is no process that will allow either the Voter or the Elections Office to track the FPCA applications or ballot.</p> <p>This is a requirement of the federal MOVE Act.</p> <p>!!!</p>

IMPROVED MILITARY/OVERSEAS BALLOT DELIVERY PROCESS

LIVEBALLOT

	<p>Voter completes and submits an Absentee Ballot Requests known as an Federal Post Card Application (FPCA)</p> <p>This application expires at the end of each calendar year and must be resubmitted by the voter to the Elections Office to remain a current absentee voter.</p>
	<p>The Federal Post Card Application (FPCA) is received by the County Elections Office.</p> <p>If approved, the voter's record is updated in the Voter Registration Database and the voter is classified as an FPCA Voter.</p>
	<p>The Federal Post Card Application (FPCA) is verified.</p>
	<p>Complete Ballot Programming and Ballots and Supporting Documents (Instructions, Carrier Envelope, Return Envelope uploaded.)</p> <p>Ballots are available up to two weeks prior to manual process availability.</p>
	<p>Voter email addresses are periodically collected from the Voter Registration Database.</p>
	<p>Email Notification is sent to the voters automatically and IMMEDIATELY to inform voters that the ballot is available to them.</p> <p>There are no attachments to this email message.</p>
	<p>Voter Marks Ballot On-screen or by hand as permitted.</p> <p>Voter Prints Ballot and Supporting Materials.</p> <p>The ballot is returned to the Elections Office.</p>