



Virginia Elections Conference

ANNUAL TRAINING EVENT

2016 Agenda

Tuesday – Thursday,

June 28, 29, 30

DoubleTree by Hilton Hotel Richmond – Midlothian

1021 Koger Center Blvd, Richmond, VA 23235



Virginia Elections Conference

Conference At-a-Glance

Tuesday June 28, 2016

James River Room (Downstairs):

8:00 a.m. – 11:00 a.m.	State Board of Elections Meeting
1:00 p.m. – 4:45 p.m.	Conference Convenes for General Session

Shenandoah Room (Upstairs):

All day	Vendor Fair Virginia Electronic Poll Book Demo VERIS Scanning Demo COMET Campaign Finance System Hands-on Tutorial
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Wednesday June 29, 2016

James River & Shenandoah Rooms (divided into six Parlors for breakout sessions):

8:30 a.m. – 4:30 p.m.	Breakout Sessions
12:00 p.m. – 1:00 p.m.	1 hour lunch break, box lunch provided
All day (Upstairs Corridor)	Virginia Election Data Project Q&A, Kyle Ueyama, PEW Virginia Electronic Poll Book Demo VERIS Scanning Demo COMET Campaign Finance System Hands-on Tutorial

Thursday June 30, 2016

James River Room (Downstairs):

8:00 a.m. – 12:00 p.m.	General Session
12:00 p.m.	Conference Adjourns



Virginia Elections Conference

Detailed Agenda

Tuesday

General Activities

7:30 a.m. - Registration Begins (outside James River Room)

James River Room

When	What	Who
8:00 a.m. – 11:00 a.m.	State Board of Election Meeting	State Board
1:00 p.m. – 1:20 p.m.	Welcome	Commissioner Edgardo Cortés
1:20 p.m. – 1:30 p.m.	Remembrance, Martha Brissette	Commissioner Edgardo Cortés
1:30 p.m. – 2:15 p.m.	Legislative Review	Brooks Braun, Reiko Doğu
2:15 p.m. – 2:30 p.m.	Break	
2:30 p.m. – 3:15 p.m.	The Future of Elections with Open Source Accessible Voting Software	Dr. Juan Gilbert
3:15 p.m. – 3:45 p.m.	BPC Data Collection Initiatives	Don Palmer, BPC
3:45 p.m. – 3:55 p.m.	Break	
3:55 p.m. – 4:45 p.m.	Electoral Board Management	Robin Lind, Renee Andrews, Brooks Braun
4:45 p.m.	Adjourn	

Shenandoah Room

When	What	Who
8:00 a.m. – 5:30 p.m.	Vendor Fair	Various
8:30 a.m. – 5:00 p.m.	Introducing the ELECT EPB	Terry Shelton
9:00 a.m. – 11:30 a.m.	Document Scanning Demo	Jason Corwin
8:30 a.m. – 5:00 p.m.	COMET Campaign Finance System	Rise Miller



Virginia Elections Conference

Wednesday

General Activities

- 7:30 a.m. - Registration Begins (outside James River Room)
- All day Virginia Election Data Project Q&A, Kyle Ueyama, PEW
- Virginia Electronic Poll Book Demo
- VERIS Scanning Demo
- COMET Campaign Finance System Hands-on Tutorial

Wednesday

Session 1 8:30 a.m. – 9:30 a.m.

Where	What	Who
Parlor AB	Accessible Voting – the How’s and What’s of Conducting Open Source Pilots	Dr. Juan Gilbert (University of Florida)
Parlor C	Best Practices – Election Mail Management	Tammy Patrick (Bipartisan Policy Center)
Parlor D	Best Practices – Processing Absentee Applications from Form to Mailed Ballot	Lorrie Gump (King George), Cheryl Scannell (Arlington), Ann Marie Middlesworth (Henrico)
Parlor EF	Best Practices – Proactive Emergency Planning – Taking the Crisis Out of Crisis Management	Greg Riddlemoser (Stafford)
Parlor G	Best Practices in Post-election Processing – After the Polls Close, Getting to Certified Vote Totals	Reiko Doğu (ELECT)
Parlor H	Managing the Media & Effective Public Communication	Martin Mash (ELECT)



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Session 2 9:45 a.m. – 10:45 a.m.

Where	What	Who
Parlor AB	Best Practices – Managing the Voting Systems: Security, Storage and Preventative Maintenance	Larry Haake (Chesterfield)
Parlor C	Provisional Ballot Handling in the Polling Place and During Canvass, Including a Review of Voter ID Best Practices	Liz Howard (ELECT)
Parlor D	Pre-Elections Processing – Preparing for Your First Presidential Election	Reiko Doğu (ELECT) Eugene Burton (ELECT)
Parlor EF	Working the Hopper – Best Practices in Processing Voter Registration Applications	Lisa Jeffers (Waynesboro) Constance Tyler (Chesterfield)
Parlor G	Best Practices – Election Mail Management	Tammy Patrick (Bipartisan Policy Center)
Parlor H	Logic & Accuracy Testing	Gary Fox (PrintElect)



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Session 3 11:00 a.m. – 12:00 p.m.

Where	What	Who
Parlor AB	Accessible Voting – the How’s and What’s of Conducting Open Source Pilots	Dr. Juan Gilbert (University of Florida)
Parlor C	Best Practices – Guiding Voters Through the Polling Place	Dana Chisnell (Civic Design)
Parlor D	Pre-Elections Processing – Preparing for Your First Presidential Election	Reiko Doğu (ELECT)
Parlor EF	Best Practices – Proactive Emergency Response Planning - Taking the Crisis out of Crisis Management	Greg Riddlemoser (Stafford)
Parlor G	Best Practices – Election Mail Management	Tammy Patrick (Bipartisan Policy Center)
Parlor H	Live Ballot – UOCAVA Ballot Delivery	Jackie Harris (Democracy Live)

12:00 p.m. – 1:00 p.m.

LUNCH



Virginia Elections Conference

Wednesday

Session 4 1:00 p.m. – 2:00 p.m.

Where	What	Who
Parlor AB	Provisional Ballot Handling in the Polling Place and During Canvass, Including a Review of Voter ID Best Practices	Liz Howard (ELECT)
Parlor C	Logic & Accuracy Testing	Gary Fox (PrintElect)
Parlor D	Best Practices – Processing Absentee Applications from Form to Mailed Ballot	Lorrie Gump (King George), Cheryl Scannell (Arlington), Ann Marie Middlesworth (Henrico)
Parlor EF	Working the Hopper – Best Practices in Processing Voter Registration Applications	Lisa Jeffers (Waynesboro), Constance Tyler (Chesterfield)
Parlor G	Best Practices – Accuracy of Election Night Results Reporting	Teri Smithson (Hanover)
Parlor H	Overseas and Military Voting - Managing UOCAVA voters the FPCA, FWAB and More	Meghan Kelly (FVAP), Terry Wagoner (ELECT)



Virginia Elections Conference

Wednesday

Session 5 2:15 p.m. – 3:15 p.m.

Where	What	Who
Parlor AB	Systems Security – Best Practices in Managing The Voting Systems: Security, Storage and Preventative Maintenance	Larry Haake (Chesterfield)
Parlor C	Best Practices in Post-election Processing - After the Polls Close, Getting to Certified Vote Totals	Reiko Doğu (ELECT)
Parlor D	Best Practices – Managing In-person Absentee Processes	Greg Riddlemoser (Stafford), Cameron Sasnett (Fairfax)
Parlor EF		
Parlor G	Managing the Media, Effective Public Communication	Martin Mash (ELECT)
Parlor H	Officer of Election Training - Requirements & Systems	Leslie Williams (ELECT)



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Session 6 3:30 p.m. – 4:30 p.m.

Where	What	Who
Parlor AB	Provisional Ballot Handling in the Polling Place and During Canvass, Including a Review of Voter ID Best Practices	Liz Howard (ELECT)
Parlor C	Overseas and Military Voting - Managing UOCAVA voters the FPCA, FWAB and More	Meghan Kelly (FVAP), Terry Wagoner (ELECT)
Parlor D	Best Practices - Guiding Voters Through the Polling Place	Dana Chisnell (Civic Design)
Parlor EF	Managing the Media, Effective Public Communication	Martin Mash (ELECT)
Parlor G	Best Practices - Accuracy of Election Night Results Reporting	Teri Smithson (Hanover)
Parlor H	Officer of Election Training	Leslie Williams (ELECT)



Virginia Elections Conference

Thursday

General Session & Conference Closing

James River Room

When	What	Who
8:00 a.m. – 8:10 a.m.	Welcome	Commissioner Edgardo Cortés
8:10 a.m. – 9:45 a.m.	Voting System Security	Brian Hancock, EAC
9:45 a.m. – 10:00 a.m.	Break	
10:00 a.m. – 10:30 a.m.	PEW Voting Information Project	Amy Cohen, PEW
10:30 a.m. – 11:30 a.m.	Effective Polling Place Design & Voter Communications	Dana Chisnell, Civic Design
11:30 a.m. – 12:00 p.m.	Wrap-up	
12:00 pm	Adjourn	