

**SB11 Workgroup
Final**

Minutes

The meeting was called to order on November 16, 2015, 10:00AM by Co-Chair James Alcorn, State Board of Elections (SBE) Chairman and Co-Chair Matt Davis, Department of Elections (ELECT) CIO. Attending were SB11 Workgroup members Senator Linda Puller, Delegate Bill DeSteph, Deputy SOA Felix Sarfo-Kantanka, Jr., Al Ablowich, Jeremy Epstein, Alex Blakemore, Donna Patterson, Leslie Fuentes, Barry Condrey, and Greg Riddlemoser. ELECT staff support members present were Terri Harman, Business Analyst and Rose Mansfield, ELECT Board Liaison.

The first order of business was the approval of the minutes from the SB11 Workgroup meeting on October 13, 2015. Chairman Alcorn asked if the members had any additions or corrections to the workgroup minutes and none were noted. Mr. Riddlemoser *moved that the minutes be adopted*. Mr. Condrey seconded the motion and the members unanimously approved the minutes.

The first order of business was the workgroup report presented by Matt Davis, ELECT CIO. Mr. Davis stated that each member had been distributed a copy of the draft final report to be presented to the State Board of Elections. Mr. Davis opened the floor to suggested comments for change(s) to the document. Suggested changes were submitted and discussed among members. The draft final reported was edited for release to SBE at their next meeting. Co-Chair Davis *moved that the workgroup members adopt the final report as amended during the meeting with a final version sent via email to all the members and submitted to SBE at their December 16, 2015, meeting*. Ms. Patterson seconded the motion and the members unanimously approved the motion. Co-Chairs Alcorn and Davis thanked the members for their time and efforts in creating a report related to SB11 to present to SBE and the legislators.

Co-Chair Alcorn asked if there were any further comments and there were none. Co-Chair Davis *moved that the workgroup adjourn*. Co-Chair Alcorn seconded the motion and the workgroup unanimously approved the motion. There being no further business, the SB11 Workgroup adjourned at 11:45AM.

Co-Chair James Alcorn

Co-Chair Matt Davis