

**VIRGINIA STATE BOARD OF ELECTIONS
 MINIMUM TRAINING STANDARDS FOR OFFICERS OF ELECTION
 TRAINING MATERIALS TO BE DEVELOPED BY
 THE DEPARTMENT OF ELECTIONS**

PURSUANT TO §24.2-103.

These standards are based on the premise that the Department of Elections is best suited to provide appropriate training on those subjects that are uniform statewide. The subjects listed here tend to be applicable to all localities statewide, (e.g. provisional ballot processing.) The State Board of Elections believes that the Department of Elections is best positioned to provide uniform training for all Officers of Election on the following:

| STANDARD | CODE REFERENCE |
|--|--|
| <p>To ensure uniformity in elections, the Department of Elections shall maintain the current “What If” document and “Election Day Guide”, and develop an appropriate training standard based upon them, excluding operational training on specific voting equipment or electronic pollbooks which may vary by locality.</p> | <p>§24.2-103</p> |
| <p>The Department of Elections shall provide appropriate overview training for Chief and Assistant Chief officers on reacting to emergency situations. This shall cover basics, with specifics left to each locality. Basic situations include disorderly voter, power disruption, traffic issues, earthquake, terrorist attack, etc. This should be presented from the perspective of the Commonwealth, with the locality also providing specific information in its mandatory standards.</p> | <p>§§ 24.2-604 24.2-606 24.2-607 24.2-608</p> |

|

| | |
|---|---------------------|
| <p>The Department of Elections shall provide appropriate training on procedures to be followed when a provisional ballot is cast and when the polling hours are extended by order of a court of competent jurisdiction.</p> | <p>§24.2-653</p> |
| <p>The Department of Elections shall provide appropriate training on voter ID requirements.</p> | <p>§24.2-643(B)</p> |
| <p>The Department of Elections shall provide appropriate training on polling place accessibility and proper interaction with disabled voters.</p> | <p>§24.2-626.1</p> |

DRAFT