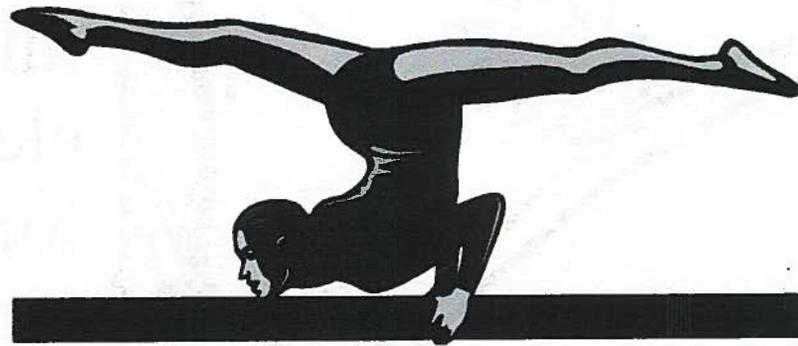
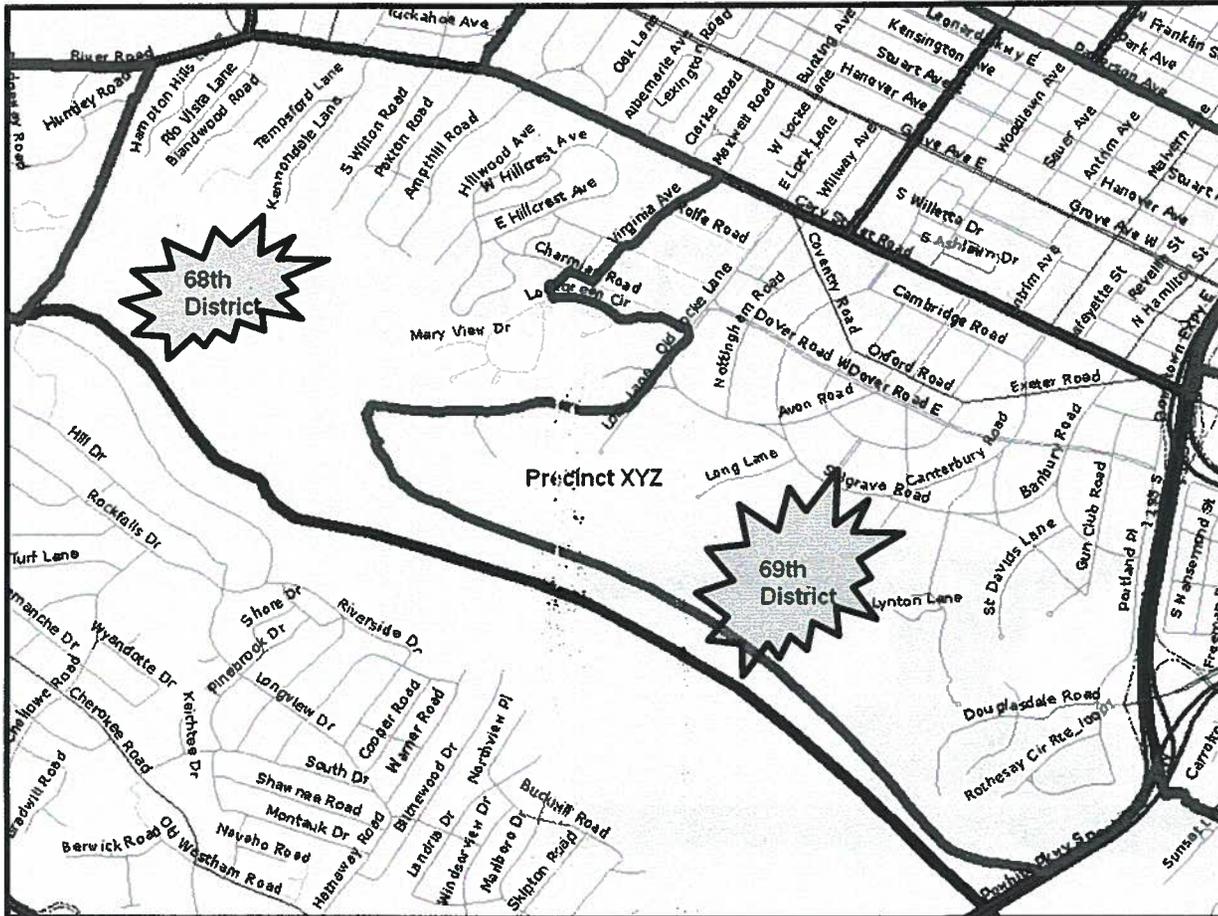


Split Precincts



Split Precincts



Some voters in precinct vote in one election district, while the other voters vote in a different election district for the same type of office.

Definition

- **Precincts can be split by:**
 - Congressional districts
 - State Senate districts
 - House of Delegates districts
- **Precincts can be split more than two ways**



**MANAGING
THE
UNAVOIDABLE**



DETERMINING WHERE YOU ARE SPLIT

- Precinct maps will be in Chiefs case
- Post maps showing split district so voters can see where they are split
- Street file listing will show districts by street



**Operate as though two precincts were
being run in one polling place**

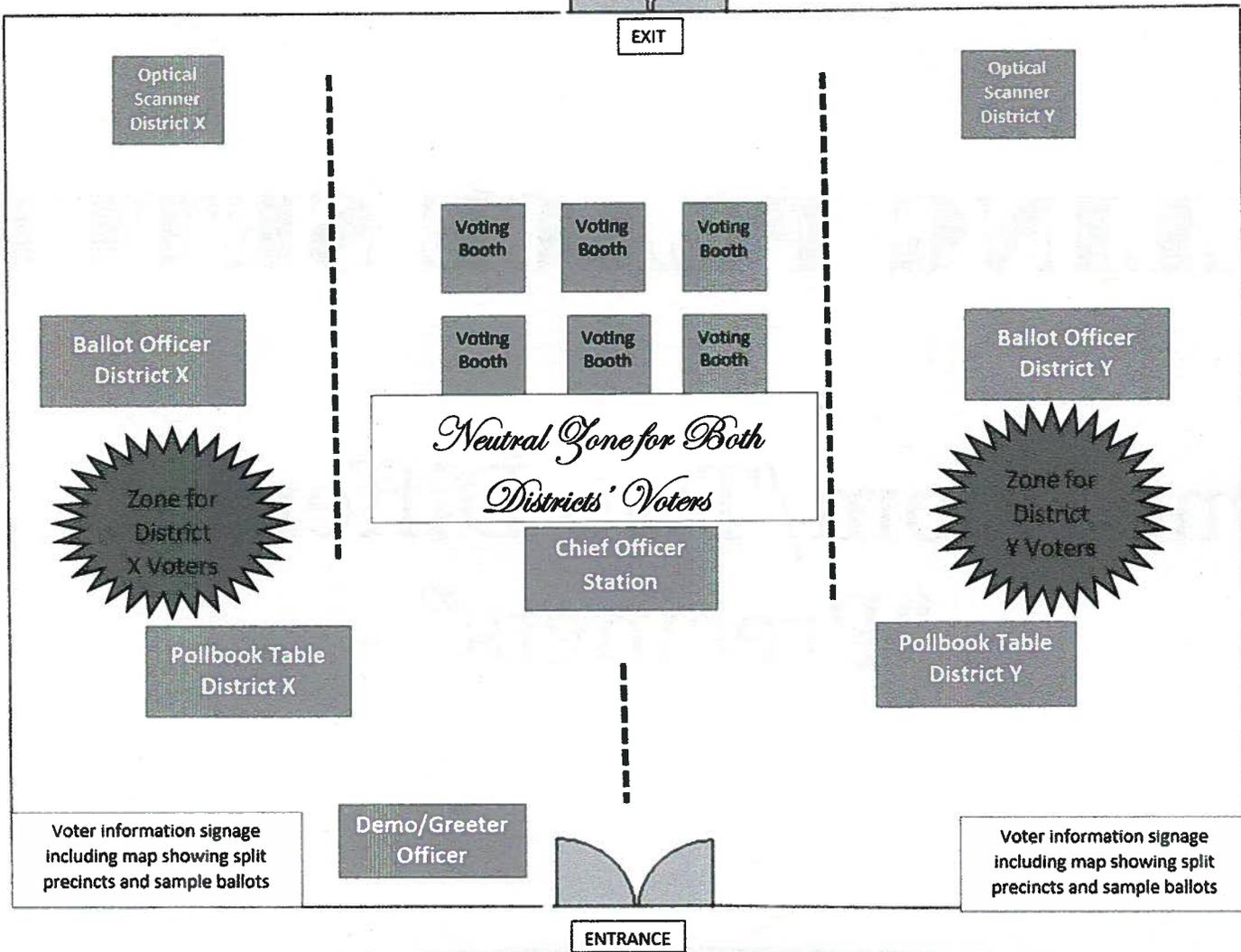
- Separate lines
 - Separate pollbooks
 - Separate voting machines
 - Separate sample ballots
 - Separate paper ballots
 - Separate AB list
 - Separate supply return envelopes (for most things)
- 



POLLING PLACE SETUP

One Room/Two Different
“Precincts”





DIRECT THE VOTERS!

- Officer assigned at polling place entrance (either single room or two rooms) should have alpha roster or EPB lookup device to assist voter in going to correct line.

EPB's

Network Status 100% [Summary](#)

Assigned to Precinct: 0402 BRUNSWICK COUNTY 402 - KING'S STORE

JOHNSON, DORIS JOHNSON

Messages:

Voter details		Ballot style	
Voter ID	211000645	House District	075
DOB	1927	Senate District	018
Party		Party	
Gender	F	Congressional District	04
Address	12497 BOYDTON PLANK RD WARFIELD VA 23889-2024		

AB - Already voted by absentee ballot

[Challenge](#) [Check in Provisional](#)

[Check In voter](#) [Options](#) [Back](#)

Precinct Supplies

- Envelopes



PROVISIONAL VOTES
BALLOTS IN GREEN ENVELOPES
[CAST DURING NORMAL VOTING HOURS]

OFFICERS **MUST** COMPLETE
CERTIFICATE ON REVERSE SIDE.

Election Date: _____

City OR
County OR Town: _____

Precinct: _____

District: _____
ENTER ONLY IF PRECINCT IS NOT BY CONGRESSIONAL, STATEHOUSE OR HOUSE DISTRICT

ONE PER BALLOT COMBINATION

TO: CLERK OF THE CIRCUIT COURT

ON THE DAY AFTER THE ELECTION:

- GIVE THIS ENVELOPE TO THE ELECTORAL BOARD.
- THEY WILL RETURN IT TO YOU, RESEALED.

RETENTION: TWO YEARS - (FEDERAL ELECTIONS)
ONE YEAR - (ALL OTHER ELECTIONS)

DISPOSITION: DESTROY

1B

PROVISIONAL VOTES
BALLOTS IN GREEN ENVELOPES
[CAST AFTER NORMAL VOTING HOURS
DUE TO A COURT ORDER
EXTENDING THE HOURS FOR VOTING]

OFFICERS **MUST** COMPLETE
CERTIFICATE ON REVERSE SIDE

Circuit Court: _____

City or
County or Town: _____

Precinct: _____

District: _____
ENTER ONLY IF PRECINCT IS SPLIT BY DISCONTINUING STATE SENATE OR HOUSE DISTRICTS

ONE PER BALLOT COMBINATION

TO: CLERK OF THE CIRCUIT COURT

ON THE DAY AFTER THE ELECTION:

- GIVE THIS ENVELOPE TO THE ELECTORAL BOARD.
- THEY WILL RETURN IT TO YOU, RESEALED.

RETENTION: TWO YEARS - [FEDERAL ELECTIONS]
ONE YEAR - [ALL OTHER ELECTIONS]

DISPOSITION: DESTROY

2

ALL LOCALITIES ENCLOSE . . .

- OFFICER OF ELECTION OATH FORM
- POLLBOOK (W/1 DIVISIONS)
- POLLBOOK COUNT FORM(S)
- STATEMENT OF RESULTS (TWO (2) COPIES)
- WRITE-INS CERTIFICATION (TWO (2) COPIES)
(REQUIRED WITH WRITE-INS ARE CAST FOR OR BY POLLING OR ON VOTING SYSTEMS THAT DO NOT INCLUDE OR INCLUDE RESULTS TABLES BOTH IN NAME'S WRITING AND THE VOTING UNIT FOR EACH)
- INCIDENT REPORT (IF USED)

INSTRUCTIONS TO OFFICERS OF ELECTION:

- SEAL THIS ENVELOPE WITH LABEL
- TWO OFFICERS VERIFYING CONTENTS MUST SIGN AND DATE LABEL

Election Date: _____

City OR
County OR Town: _____

Precinct: _____

District: _____
ENTER ONLY IF PRECINCT IS SET BY CONGRESSIONAL, STATE OR LOCAL ORDER

ONE PER BALLOT COMBINATION

TO: CLERK OF THE CIRCUIT COURT

ON THE DAY AFTER THE ELECTION . . .	GIVE THIS ENVELOPE TO THE ELECTORAL BOARD FOR THE CANVASS
AFTER EXPIRATION OF CONTEST OR RECOUNT PERIOD WITH NEITHER PENDING . . .	DELIVER TO REGISTRAR: <input checked="" type="checkbox"/> OATH FORMS <input checked="" type="checkbox"/> POLLBOOKS <input checked="" type="checkbox"/> POLLBOOK COUNT FORMS
RETENTION OF REMAINING ITEMS . . .	TWO (2) YEARS DISPOSITION OF ITEMS RETAINED . . . DESTROY

2A

PRINTED RETURN SLIP (TELETYPE)

- AVC ADVANTAGE AND DRE DIAL/TOUCHSCREEN SYSTEMS
- MARKSENSE (Accu-Vote, Ballot Now, Insight, M100, Optech IIIPE, Patriot and VTHocam)

INSTRUCTIONS TO OFFICERS OF ELECTION:

- SEAL THIS ENVELOPE WITH LABEL
- TWO OFFICERS VERIFYING CONTENTS MUST SIGN AND DATE LABEL

LEGISLATIVE DISTRICT _____

City or County or Town: _____

Precinct: _____

District: _____

PRINTED RETURN SLIP (TELETYPE) - 1999-2000 ELECTIONS

1

TO: CLERK OF THE CIRCUIT COURT

ON THE DAY AFTER THE ELECTION ...

MAKE THE PRINTOUT IN THIS ENVELOPE AVAILABLE FOR PUBLIC INSPECTION FOR 63 DAYS

RETENTION ...

Two (2) Years

DISPOSITION ...

DESTROY

3

COUNTED BALLOTS

TYPE OF VOTING SYSTEM: ■ AVC ADVANTAGE

ENCLOSE . . .

- COUNTED PAPER BALLOTS
- COUNTED ABSENTEE BALLOTS

TYPE OF VOTING SYSTEM: ■ Marksense

[Accu-Vote, Ballot Now, Insight, M100, Optech II(PE, Patriot and WinScan)]

ENCLOSE . . .

- COUNTED BALLOT CARDS

TYPE OF VOTING SYSTEM: ■ PAPER BALLOTS

ENCLOSE . . .

- COUNTED PAPER BALLOTS
- COUNTED ABSENTEE BALLOTS

INSTRUCTIONS TO OFFICERS OF ELECTION:

- SEAL THIS ENVELOPE WITH LABEL
- ALL OFFICERS MUST SIGN AND DATE LABEL

Election Date: _____

City OR
County OR Town: _____

Precinct: _____

District: _____
ON THIS ONLY IS PROTECTED BY COPYRIGHT: A MARK OF THE STATE BOARD OF ELECTIONS

**ONE PER BALLOT COMBINATION
TO: CLERK OF THE CIRCUIT COURT**

OPEN THIS ENVELOPE ONLY . . .

- ON ORDER OF A COURT
- WITH AUTHORIZATION OF THE STATE BOARD OF ELECTIONS - § 24.2-668, CODE OF VIRGINIA

RETENTION . . .

- FEDERAL ELECTIONS ■ TWO (2) YEARS
- ALL OTHER ELECTIONS ■ ONE (1) YEAR

DISPOSITION . . .

DESTROY

4

ENCLOSE

SPOILED BALLOTS

- VOTER MARKS ERROR ON BALLOT & DEFECTIVE, AND
- VOTER RETURNS SPOILED BALLOT FOR A NEW BALLOT

VOID BALLOTS

- BALLOTS ISSUED - BUT NOT VOTED BY THE VOTER

INSTRUCTIONS TO OFFICERS OF ELECTION:

- SEAL THIS ENVELOPE WITH LABEL
- TWO OFFICERS VERIFYING CONTENTS MUST SIGN AND DATE LABEL

Election Date: _____

City OR
County OR Town: _____

Precinct: _____

District: _____

ENTER ONLY IF THIS VOTER IS NOT BY CONGRESSIONAL DISTRICT OR STATE SENATE OR HOUSE DISTRICT

ONE PER BALLOT COMBINATION TO: CLERK OF THE CIRCUIT COURT

OPEN THIS ENVELOPE ONLY . . .

- ON ORDER OF A COURT
- WITH AUTHORIZATION OF THE STATE BOARD OF ELECTIONS
§ 24.2-659, CODE OF VIRGINIA

RETENTION . . .

- FEDERAL ELECTION = TWO (2) YEARS
- ALL OTHER ELECTIONS = ONE (1) YEAR

DISPOSITION . . .

DESTROY

6

FOR PRECINCTS HAVING PAPER BALLOTS:

UNUSED PAPER BALLOTS

FOR MARKSENSE SYSTEMS:

[Accu-Vote, Ballot Now, Insight, M100, Optech IIIPE, Patriot and WINscan]

UNUSED BALLOT CARDS

INSTRUCTIONS TO OFFICERS OF ELECTION:

- SEAL THIS ENVELOPE WITH LABEL
- TWO OFFICERS VERIFYING CONTENTS MUST SIGN AND DATE LABEL

Election Date: _____

City OR
County OR Town: _____

Precinct: _____

District: _____

ENTER ONLY IF PRECINCT IS SPLIT BY CONGRESSIONAL, STATE SENATE OR HOUSE DISTRICT

ONE PER BALLOT COMBINATION

TO: CLERK OF THE CIRCUIT COURT

OPEN THIS ENVELOPE ONLY:

- ON ORDER OF A COURT; OR
- WITH AUTHORIZATION OF THE STATE BOARD OF ELECTIONS [§ 24.2-669]

AFTER EXPIRATION OF CONTEST/RECOUNT PERIOD WITH NEITHER PENDING:

- DESTROY

7B

VOTING EQUIPMENT KEYS

- FOR MARKSENSE
AND
DRE DIAL/TOUCHSCREEN VOTING SYSTEMS
- INSERT KEYS

INSTRUCTIONS TO OFFICERS OF ELECTION:

- SEAL THIS ENVELOPE WITH LABEL
- TWO OFFICERS MUST SIGN AND DATE LABEL
- ALSO SEE PACKAGING ENVELOPES IN
ELECTION DAY GUIDE

Election Date: _____

City OR
County OR Town: _____

Precinct: _____

District: _____

ENTER ONLY IF PRECINCT IS RUN BY CONGRESSIONAL, STATE SENATE OR HOUSE

**ONE PER BALLOT COMBINATION
TO: CLERK OF THE CIRCUIT COURT**

ON THE DAY AFTER THE ELECTION:

- GIVE THIS ENVELOPE TO THE SECRETARY OF THE ELECTORAL BOARD

7C

DATA STORAGE UNIT AND SEAL

**FOR MARKSENSE
AND
DRE DIAL/TOUCHSCREEN VOTING SYSTEMS**

● INSERT MEMORY CARD, CARTRIDGE OR OTHER DATA
STORAGE MEDIUM AND THE REMOVED SEAL

INSTRUCTIONS TO OFFICERS OF ELECTION:

- SEAL THIS ENVELOPE WITH LABEL
- TWO OFFICERS MUST SIGN AND DATE LABEL
- ALSO SEE PACKAGING ENVELOPES IN
ELECTION DAY GUIDE

Election Date: _____

City OR
County OR Town: _____

Precinct: _____

District: _____

(ENTER ONLY IF PRECINCT IS SPLIT BY CONGRESSIONAL, STATE SENATE OR HOUSE DISTRICT)

**ONE PER BALLOT COMBINATION
TO: CLERK OF THE CIRCUIT COURT**

FOR DATA STORAGE UNIT - OPEN THIS ENVELOPE ONLY:

- ON ORDER OF A COURT; OR
- WITH AUTHORIZATION OF THE STATE BOARD OF ELECTIONS [§ 24.2-659]

AFTER EXPIRATION OF CONTEST/RECOUNT PERIOD WITH NEITHER PENDING:

- RETURN TO SECRETARY OF THE ELECTORAL BOARD

8

ALL LOCALITIES ENCLOSE USED FORMS . . .

- VA VOTER REGISTRATION APPLICATIONS
- AFFIRMATIONS OF ELIGIBILITY
- AFFIRMATIONS OF IDENTITY
- REQUESTS FOR ASSISTANCE

INSTRUCTIONS TO OFFICERS OF ELECTION:

- CLOSE USING STRING TIE ONLY

Election Date: _____

City OR
County OR Town: _____

Precinct: _____

District: _____

ENTER ONLY IF PRECINCT IS SPLIT BY CONGRESSIONAL DISTRICTS OR HOUSE DISTRICTS

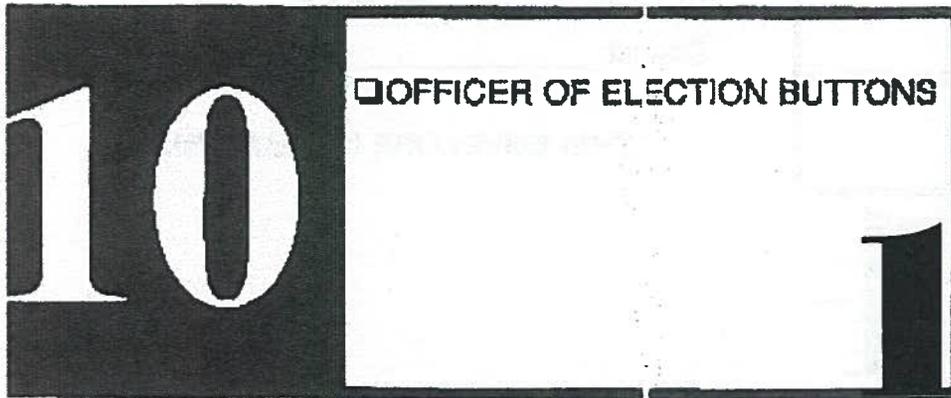
THIS ENVELOPE IS REUSABLE

1

TO: CLERK OF THE CIRCUIT COURT

ON THE DAY AFTER THE ELECTION . . .

GIVE THIS ENVELOPE TO THE GENERAL REGISTRAR



OFFICER OF ELECTION BUTTONS

City OR
County OR Town: _____

Precinct: _____

District: _____
ENTER ONLY IF PRECINCT IS SPLIT BY CONGRESSIONAL, STATE SENATE OR HOUSE DISTRICT

THIS ENVELOPE IS REUSABLE

TO: CLERK OF THE CIRCUIT COURT

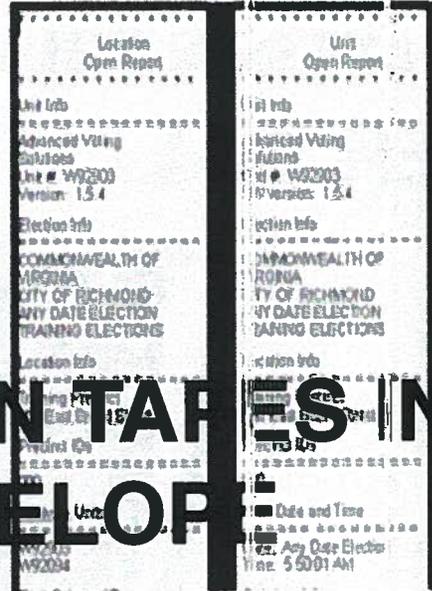
ON THE DAY AFTER THE ELECTION:

GIVE THIS ENVELOPE TO THE SECRETARY OF THE ELECTORAL BOARD

**PUT LOCATION OPEN AND UNIT OPEN TAPES
INSIDE THIS ENVELOPE!!!!!! (DO NOT SEAL)**



**PUT ALL OPEN TAPES IN ONE
ENVELOPE**



**PUT THIS ENVELOPE INSIDE THE LAST PAGE OF THE
STATEMENT OF RESULTS**

ENVELOPE #11

ONE-SET
LOCATION-CLOSE-AND-UNIT-CLOSE.
TAPES-IN-THIS-ENVELOPE!!!!!!
ONE PER BALLOT COMBINATION

Case Report

Unit Info

Advanced Voting
Solutions
Unit # W92903
Version 1.5.4

Election Info

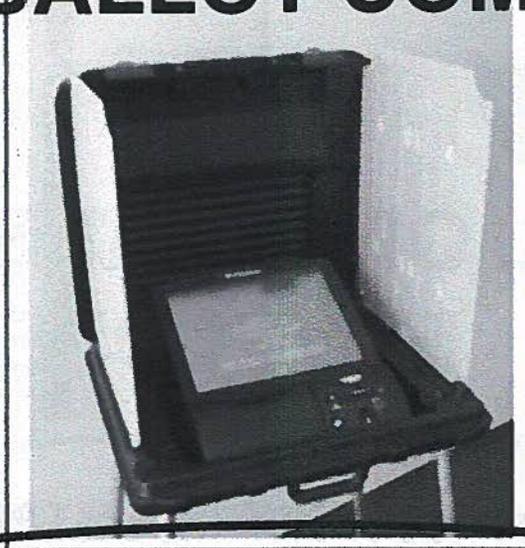
COMMONWEALTH OF
VIRGINIA
CITY OF RICHMOND
ANY DATE ELECTION
TRAINING ELECTIONS

Location Info

Training Precinct
200 East Broad Street

Precinct IDs

0001



Case Report

Unit Info

Advanced Voting
Solutions
Unit # W92903
SW version 1.5.4

Election Info

COMMONWEALTH OF
VIRGINIA
CITY OF RICHMOND
ANY DATE ELECTION
TRAINING ELECTIONS

Location Info

Training Precinct
200 East Broad Street

Precinct IDs

0001

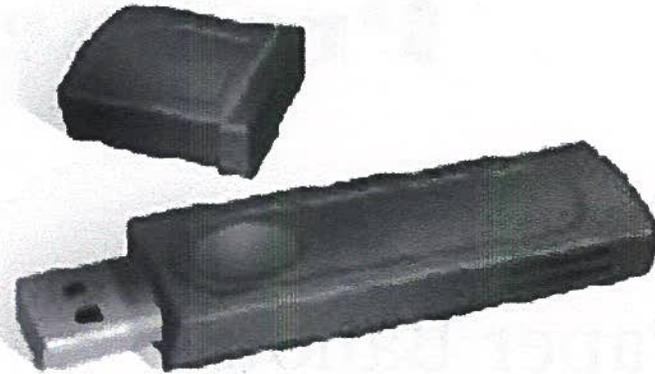
PUT-THIS-ENVELOPE-INSIDE-THE-LAST-PAGE-OF-THE-STATEMENT-OF-RESULTS

ENVELOPE #12

ONE PER BALLOT COMBINATION

PCT: _____

DIST: _____



ENVELOPE #13 E-pollbook USB's

Put one E-pollbook USB in the 7C envelope along with the machine seals and machine USB's. Put the remaining E-pollbook USB's in this envelope and seal this envelope.

Precinct Supplies

- Envelopes
- Paper Ballots

<p>40</p> <p>41</p> <p>42</p> <p>43</p> <p>44</p> <p>45</p> <p>46</p> <p>47</p> <p>48</p> <p>49</p> <p>50</p> <p>51</p>	<p>Member United States Senate (Vote for only one)</p> <p><input type="radio"/> Ed W. Gillespie - R</p> <p><input type="radio"/> Mark R. Warner - D</p> <p><input type="radio"/> Robert C. Sarvis - L</p> <p><input type="radio"/> _____</p> <p>Write-in</p>	<p>Proposed Constitutional Amendment</p>	<p>Clerk of Court For unexpired term to end December 31, 2019 (Vote for only one)</p> <p><input type="radio"/> Edward F. Jewett</p> <p><input type="radio"/> Emmett J. Jafari</p> <p><input type="radio"/> _____</p> <p>Write-in</p>
	<p>Member House of Representatives 7th District (Vote for only one)</p> <p><input type="radio"/> Dave A. Brat - R</p> <p><input type="radio"/> John K. "Jack" Trammell - D</p> <p><input type="radio"/> James A. Carr, Jr. - L</p> <p><input type="radio"/> _____</p> <p>Write-in</p>	<p>Question: Shall Section 6-A of Article X (Taxation and Finance) of the Constitution of Virginia be amended to allow the General Assembly to exempt from taxation the real property of the surviving spouse of any member of the armed forces of the United States who was killed in action, where the surviving spouse occupies the real property as his or her principal place of residence and has not remarried?</p> <p><input type="radio"/> Yes</p> <p><input type="radio"/> No</p>	
	<p>Member House of Representatives 7th District For unexpired term to end January 3, 2015 (Vote for only one)</p>		



**Member
United States Senate**
(Vote for only one)

- Ed W. Gillespie - R
- Mark R. Warner - D
- Robert C. Sarvis - L
-

Write-in

40

41

42

43

**Member
House of Representatives
3rd District**
(Vote for only one)

- Robert C. "Bobby" Scott - D
-

Write-in

**Proposed Constitutional
Amendment**

Question: Shall Section 6-A of Article X (Taxation and Finance) of the Constitution of Virginia be amended to allow the General Assembly to exempt from taxation the real property of the surviving spouse of any member of the armed forces of the United States who was killed in action, where the surviving spouse occupies the real property as his or her principal place of residence and has not remarried?

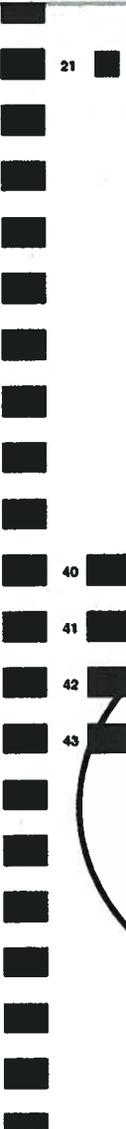
- Yes
- No

Clerk of Court
For unexpired term to end
December 31, 2019
(Vote for only one)

- Edward F. Jewett
- Emmett J. Jafari
-

Write-in





TO VOTE:

- 1. USE A BLACK BALL POINT PEN TO MARK THE BALLOT.
- 2. COMPLETELY FILL IN THE OVAL TO THE LEFT OF YOUR CHOICE LIKE THIS ●
- 3. TO VOTE FOR A PERSON NOT ON THE BALLOT FOR AN OFFICE, WRITE THE NAME ON THE LINE PROVIDED AND COMPLETELY FILL IN THE OVAL TO THE LEFT OF THAT NAME.

**Member
United States Senate**
(Vote for only one)

- Ed W. Gillespie - R
- Mark R. Warner - D
- Robert C. Sarvis - L

Write-in

**Member
House of Representatives
3rd District**
(Vote for only one)

- Robert C. "Bobby" Scott - D

Write-in

**Proposed Constitutional
Amendment**

Question: Shall Section 6-A of Article X (Taxation and Finance) of the Constitution of Virginia be amended to allow the General Assembly to exempt from taxation the real property of the surviving spouse of any member of the armed forces of the United States who was killed in action, where the surviving spouse occupies the real property as his or her principal place of residence and has not remarried?

- Yes
- No

**Member
Senate of Virginia
16th District**

For unexpired term to end
January 13, 2016
(Vote for only one)

- Rosalyn R. Dance - D
- Preston T. "Famous" Brown - I

Write-in

Clerk of Court

For unexpired term to end
December 31, 2019
(Vote for only one)

- Edward F. Jewett
- Emmett J. Jafari

Write-in

Precinct Supplies

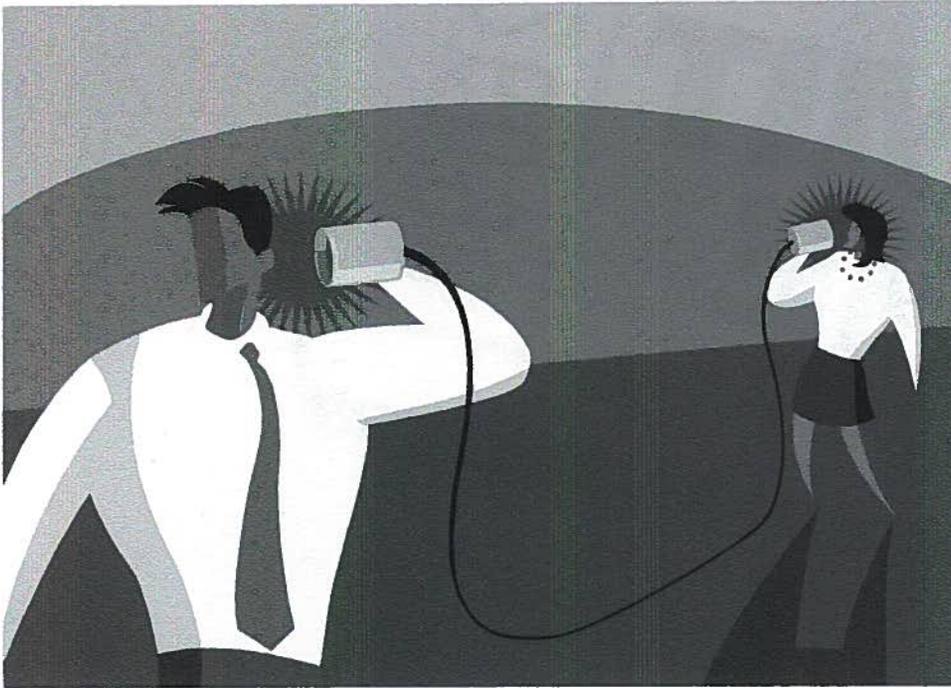
- Envelopes
- Paper Ballots
- Voting passes

926098

**ADMIT
ONE**

926098

Calling In The Results



- Make sure you provide the results for BOTH splits

A black and white photograph showing a person's face in the background, slightly out of focus. In the foreground, a hand holds a small, rectangular white sticky note. The note has the words "CALL ME" written on it in a simple, handwritten font. The person's hand is positioned as if they are presenting the note to the camera. The background is a blurred indoor setting, possibly a desk or a table.

CALL ME

