

MINUTES

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32

The State Board of Elections Board meeting was held on Monday, January 23, 2012. The meeting was held in the General Assembly Building, Room Four West in Richmond, Virginia. In attendance, representing the State Board of Elections (SBE) was Charles Judd, Chair; Kimberly Bowers, Vice-Chair; Donald Palmer, Secretary; Justin Riemer, Deputy Secretary; Joshua Lief, Senior Assistant Attorney General and SBE Counsel; Martha Brissette, Policy Analyst; and Matt Abell, Election Administration Lead. Chairman Judd called the meeting to order at 3:00PM.

The first order of business was the approval of the Minutes from the State Board of Elections Board Meetings held on November 28, 2011, December 28, 2011 and January 13, 2012. After careful review of the Minutes, Vice-Chair Bowers made a motion to approve them since there were no suggested changes. Secretary Palmer seconded the motion and the Minutes were unanimously approved by the Board.

The second order of business was the Secretary's Report delivered by Secretary Palmer. The Secretary's Report is an agenda item for each Board Meeting describing recent developments at SBE. Secretary Palmer reported that SBE met the 45 day requirement of the MOVE Act for state and federal overseas mailings of absentee ballots. Secretary Palmer stated SBE staff is currently working on legislation for the 2012 Virginia General Assembly Session. Secretary Palmer stated the Republican Party notified SBE to remove the Presidential Primary Pledge form from the March 6, 2012 Presidential Primary. Secretary Palmer stated that SBE honored the request under the authority the State Board granted to the Secretary. Secretary Palmer noted the localities have been informed not to insert the pledge in the absentee ballot envelope. Chairman Judd asked Joshua Lief, SBE Counsel, to provide an update related to recent legal proceedings. Joshua Lief stated the appeal in the *Perry* case was denied in the Fourth Circuit Court and that the *Moseley* case was still pending.

The third order of business was the General Registrar requests for Temporary Full-Time Status for the City of Bedford and Charles City County. Deputy Riemer informed Board members the Electoral Boards submitted the required requests in a timely manner. Deputy Riemer noted the requests are authorized under Chapter 890, 2011 Acts of Assembly and SBE recommended approval of the submitted requests. Chairman Judd

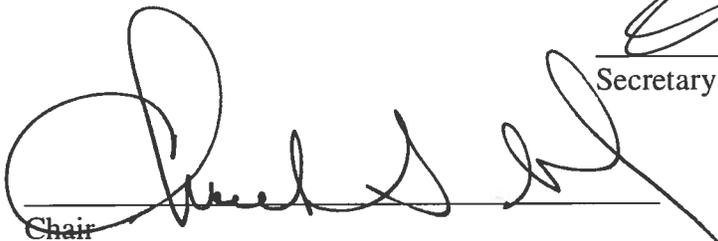
65 Election Administration Lead, explained the process to the Board. Determining the ballot
66 order for the Arlington County Special Election on March 27, 2012, Vice-Chair Bowers
67 pulled the Democratic Party card first and the Republican Party card second. Matt Abell
68 noted the Special Election on April 17, 2012 in Leesburg is a non-partisan election and
69 therefore ballot order was not at issue. The party ballot order for the April 17, 2012
70 Special Election in Stafford County for the Board of Supervisors seat was drawn by
71 Secretary Palmer. Secretary Palmer pulled the Republican Party card first and the
72 Democratic Party card second. Chairman Judd pulled the Republican Party card first and
73 the Democratic Party Card second for the May 1, 2012 General Elections.

74 Chairman Judd asked if there was any other business to come before the Board.
75 Edgardo Cortés, SBE Grants Manager, provided an update to Board Members on changes
76 to Virginia's Help America Vote Act (HAVA) State Plan. Edgardo Cortés noted the
77 stakeholders had met in December of 2011 to draft a plan and there would be a 30-day
78 public comment period in accordance with HAVA requirements.

79 Chairman Judd asked if there was any other business to come before the Board for
80 the Good of the Order and with there being none Chairman Judd then made a motion to
81 adjourn. Vice-Chair Bowers seconded the motion and the Board unanimously approved
82 the motion. The Board shall reconvene on March 20, 2012 at 10:30 AM in the General
83 Assembly Building. Chairman Judd asked for any further public comments. There being
84 none, the meeting was adjourned at approximately 3:45PM.

85
86
87
88
89
90
91
92
93
94
95
96


Secretary


Chair


Vice-Chair