★ VIRGINIA ★
DEPARTMENT of ELECTIONS

# Campaign Finance Report
*FOR A*
# *Candidate Committee*

## 2014 Reporting Year

☐ Check here if this is an **Amended Report Number:** **Committee ID Number:**

NAME OF CANDIDATE COMMITTEE

DATE OF ELECTION

MAILING ADDRESS (INCLUDE NUMBER AND STREET):

OFFICE SOUGHT DISTRICT

CITY, STATE AND ZIP CODE

EMAIL / DAYTIME TELEPHONE NUMBER (*for person preparing this report*)

**NO ACTIVITY STATEMENT**

☐ I declare, subject to the penalties of Virginia's campaign finance law, that except for the addition of interest or dividend payments and/or subtraction of any bank service charges, no monies or other things of value have been received and no monies have been expended for this reporting cycle; any interest or dividend payments and/or subtraction of bank service charges will be reported on the appropriate schedule of the next report for any period in which other activity occurs. The balance, as indicated on Line 19 of Schedule H, for the last reporting period with activity was:

$_____

**REPORT DATE [CHECK ONE SQUARE BELOW]**

**MAY ELECTION**

Candidates who will have activity pertaining to the **2014 May** General Elections have reports due on the following dates:

- ☐ APRIL 15, 2014
- ☐ APRIL 28, 2014
- ☐ JUNE 16, 2014
- ☐ JULY 15, 2014
- ☐ JANUARY 15, 2015

**NOVEMBER ELECTION**

Candidates who have activity pertaining to the **2014 June Primaries and/or November** General elections have reports due on the following dates:

- ☐ APRIL 15, 2014
- ☐ JUNE 2, 2014
- ☐ JULY 15, 2014
- ☐ SEPTEMBER 15, 2014
- ☐ OCTOBER 15, 2014
- ☐ OCTOBER 27, 2014
- ☐ DECEMBER 4, 2014
- ☐ JANUARY 15, 2015

**NON-ELECTION YEAR**

**CANDIDATE'S Whose Office is Not** Up for Election in 2014 have reports due on the following dates

- ☐ JULY 15, 2014
- ☐ JANUARY 15, 2015

**SPECIAL ELECTION**

- ☐ PRE-ELECTION
- ☐ POST ELECTION

**STATEMENT OF TREASURER OR CUSTODIAN OF THE BOOKS**

I declare, subject to the provisions of § 24.2-1016 which is punishable up to a Class 5 Felony, that this report for the period through _____, including all its accompanying schedules, is to the best of my knowledge and belief true, correct and complete.

SIGNATURE OF TREASURER OR CUSTODIAN OF THE BOOKS

DATE

# Instructions for Completing this Form

***Cover Sheet for a Candidate Campaign Committee's Campaign Finance Report***

## This form must be completed and attached to all reports whenever:

- Any item of value is received and/or when money is spent, this form must be filed along with Schedules G and H and any other Schedules required by items reported thereon;

**OR**

- If nothing of value, other than interest or dividends has been received and, except for payment of bank service charges, no monies are spent during the reporting period, file this form by only checking the **"No Activity"** box. In this case, report in the space indicated, the "same balance" as that stated on line 19 of Schedule H in your last report until you file a report for any period in which other activity has occurred. In the meantime, accurate record keeping is essential.

- Candidates for the General Assembly who paper file should send the original copy to the Department of Elections (along with the $25 administration fee) and a copy to the local electoral board of the county or city where the candidate resides. The Department of Elections address is 1100 Bank Street, First Floor Richmond, VA 23219. Candidates who e-file file reports with the Virginia Department of Elections only on or before the date due by 11:59 pm. Mailed reports to the Virginia Department of Elections must be postmarked on or before the deadline. Reports that are filed with the local electoral board must be in their office before the close of business.

- Candidates for a local or constitutional office who paper file should submit the original copy to the local electoral board of the county or city where the candidate resides before the close of business on the deadline date. Contact information for each locality can be found on the Virginia Department of Elections website at www.sbe.virginia.gov.

## REQUIRED INFORMATION

**Amended Filing:** If this filing is amending a previously filed report, please indicate here by checking the box and filling in the number of times the report has been amended (e.g. if this is the first time the report has been amended you would write 1). Only the cover sheet and the schedules affected by the amended filing are required when filing an amended report.

**Committee ID Number:** The Committee ID# will be provided by the Virginia Department of Elections. Not applicable to candidates for local or constitutional offices.

**Name:** List the full name of the candidate or campaign committee.

**Election Cycle:** Enter the month and year of the General Election for which the candidate desires to seek office.
*****An election cycle shall be deemed to begin on January 1 of the year that the candidate first seeks election for the office through December 31 immediately following the election for such office. For the candidate who seeks election for successive terms in the same office, the election cycle shall begin on January 1 immediately following each election for the same office and continue through December 31 immediately following the next successive election for the same office. All aggregates will be totaled beginning on the start of the election cycle. This designation does ***NOT*** signify the candidates desire to seek election for the same office, but for internal administrative purposes only.

**Mailing Address:** List the complete mailing address of the campaign committee (the same way it appears on the *Statement of Organization for a Candidate* form).

**Office Sought:** List the name of the office that the candidate is seeking.

**District:** Only required if there is a district for the office that the candidate is seeking.

**Email / Daytime Telephone Number:** List the email and/or daytime telephone number of the person that prepared this report. If an email address is given, all subsequent communication from the Virginia Department of Elections will be done via email.

**No Activity Statement:** If nothing of value, other than interest or dividends has been received and, except for payment of bank service charges, no monies were spent during the reporting period, check this box. List in the space indicated, the "ending balance" as it is stated on Line 19 of Schedule H of the last report filed.

**Report Date:** Indicate here by checking the due date of the report which you are filing.

**Reporting Period:** List the beginning and ending activity dates which the report being filed is covering.

**Signature:** The candidate or treasurer of the campaign committee must sign this report indicating that it is correct and complete.

**Date Report Completed:** List the date that the report is completed and signed.