

11/8/16 Special Election Time Line – Vacancy in the Senate of Virginia – 1st District

The State Senate 1st District is comprised of the City of Williamsburg, parts of the Counties of James City and York, and parts of the Cities of Hampton, Newport News and Suffolk

Election must be held on a Tuesday chosen by the Governor. Applicable sections of the Code of Virginia are provided for reference.

CODE SECTION	DEADLINE	DATE	ACTION REQUIRED
For Primary Election if Selected by Party			
§ 24.2-216 § 24.2-682 (A)	After notification of vacancy	Tuesday April 12, 2016	The Governor enters the writ. Election date selected must be on a Tuesday.
§ 24.2-516	Notification of nominating contest	Thursday April 14, 2016	By 12:00 noon , Parties are requested to select the method of nomination and parties provide written notice with the Board whether or not a primary has been adopted and identify each office for which a primary has been adopted
§ 24.2-501 § 1-210	Deadline for filing statement of qualification for primary	Wednesday April 20, 2016	By 5:00 p.m. , all candidates file statement of qualification (Certificate of Candidate Qualification) with the State Board of Elections.
§ 24.2-536	Deadline for filing of declarations and petitions for primary	Wednesday April 20, 2016 deadline to file with party,	By 5:00 p.m., all candidates file declarations and petitions with the district party chair.
§ 24.2-502 § 1-210	Deadline for filing Statement of Economic Interests	Wednesday, April 20, 2016	By 5:00 p.m. , all Senate of Virginia candidates file the Statement of Economic Interests with the Virginia Conflicts of Interest and Ethics Advisory Council.
§ 24.2-536	Deadline for parties to certify list of candidates	Thursday April 21, 2016 Party Certification of Candidates	By 5:00 p.m. with the State Board of Elections.
§ 24.2-612	Absentee Ballots available – for primary	Friday April 29, 2016	
§ 24.2-416 § 24.2-414	Books close for Primary	Monday May 23, 2016	Final day of voter registration.
§ 24.2-701(B2)	Seven days before election day	Tuesday June 7, 2016	Final day to request an absentee ballot that will be mailed to a voter.
§ 24.2-701(1) § 24.2-404(A)(7)	Three days before election date	Saturday June 11, 2016	Final day for IN PERSON absentee voting. General Registrars: Open for <i>in-person</i> absentee voting a minimum of 8 hours between the hours of 8:00 a.m. and 5:00 p.m. SBE provides pollbooks.
§ 24.2-115	Last day to train Officers of Election	Saturday, June 11, 2016	Electoral Boards: Last day to train Officers of Election.
§ 24.2-705 § 24.2-705.1	Day before election date	Monday, June 13, 2016 for Primary	2:00 PM - Deadline for receipt of <i>Emergency Absentee Ballot</i> applications from Incapacitated or Hospitalized voters. <i>Business/Personal/Medical Emergency</i> Applicants also must apply <i>in person</i> no later than 2 PM .
§ 24.2-659 § 24.2-801	Primary Election Day	Tuesday, June 14, 2016	Should not interfere with the requirement that voting devices used in a previous election remain locked for a period of 10 days after the results of that previous election were certified by the State Board of Elections or the local electoral board, as appropriate.
§ 24.2-653 § 24.2-671	First day after the election and concludes three days after the election	Wednesday, June 15, 2016 - Tuesday, June 21, 2016.	Electoral Board meets to review and process Provisional Ballots, if any. Electoral Board begins canvass and certification of the Special Election results. The canvass may continue until 5:00 P.M. Tuesday, June 21, 2016 in order to count provisional votes cast by voters who did not present an acceptable form of identification on Election Day. General Registrars make changes to election night results, if necessary and record reason for each change on SBE website. Abstract verified for accuracy and transmitted to SBE following instructions provided.
		Wednesday, June 15, 2016 - Tuesday, June 21, 2016 for primary	SBE verifies accuracy of precinct results and, if needed, contacts general registrar and electoral board to resolve discrepancies.

CODE SECTION	DEADLINE	DATE	ACTION REQUIRED
§ 24.2-709(B)	2nd Business Day before SBE meets on results	5:00 p.m. Friday, June 24, 2016 for Primary	Deadline to return absentee ballots requested on or before the date absentee ballots are available but sent after that date.
§ 24.2-679	State Board ascertains results	Monday, November 21, 2016	SBE meets to canvass results of the Special Election, certifies results, and transmits Certificates of Election to the Clerk of the House of Virginia. Member-elect to the Virginia House of Delegates is sworn in at a time scheduled by the Clerk.
For General Election			
§ 24.2-501 § 1-210	Deadline for filing statement of qualification	5:00 p.m. on Tuesday, June 21 2016	By 5:00 p.m. , all candidates file statement of qualification (Certificate of Candidate Qualification) with the State Board of Elections.
§ 24.2-502 § 1-210	Deadline for filing Statement of Economic Interests	5:00 p.m. on Tuesday, June 21, 2016	By 5:00 p.m. , all Senate of Virginia candidates file the Statement of Economic Interests with the Virginia Conflicts of Interest and Ethics Advisory Council.
§ 24.2-507 (5ii) § 1-210	Deadline for filing declaration and petitions	5:00 p.m. on Tuesday, June 21, 2016	By 5:00 p.m. , Independent candidates file their Declaration of Candidacy and petitions with the General Registrar of his/her county of residence.
§ 24.2-613 § 1-210	Deadline for State Chair of other recognized political party to submit documents to SBE	5:00 p.m. on Tuesday, June 21, 2016	By 5:00 p.m. , State Chair of "other recognized political party" certifies that their nominee who also filed as an Independent candidate, is eligible, if deemed qualified, to be identified on the ballot as a member of that other recognized political party. State Chair of the group also provides other required documents.
§ 24.2-510 (3ii) § 1-210	Deadline for nomination and certification of party nominee by method other than primary	5:00 p.m. on Monday, June 27, 2016	For a special election held at the same time as a November general election, either (i) at least 81 days before the election or (ii) if the special election is held at the second November election after the vacancy occurred, by 7:00 p.m. on the second Tuesday in June before that November election. By 5:00 p.m. , Political Party nominations are complete and the Senate District Chair certifies the nominee to the State Board of Elections.
§ 24.2-506 § 1-210	Deadline for nonparty candidate to ask for an appeal to SBE's ruling of petition deficiency	5:00 p.m. Monday, June 27, 2016	By 5:00 p.m. , nonparty candidate may ask the State Board of Elections for an appeal to ruling of petition deficiency. If requested, the appeal must be heard within five business days (Tuesday July 5, 2016). Absentee ballot preparation may not begin until the slate of candidates is known.
§ 24.2-502	By no later than the first business day after the filing deadline, sooner if possible and assuming that a petition appeal is not requested	Wednesday June 28, 2016	Clerk of the Senate certifies to the State Board the name of each candidate who filed the required <i>Statement of Economic Interests</i> . General Registrar: By 10:00 AM: Certifies to the State Board, by email, the names of all independent (non-party) candidates and the number of qualified signatures found on the petitions of each. SBE certifies names of qualified candidates to Secretary of the Electoral Board, vendor and printer.
§ 24.2-612	Absentee ballots available	Friday, September 23, 2016	
§ 24.2-683	Writ is posted Not less than ten days before election date	October 29, 2016.	After receiving the Governor's writ, the secretary of the electoral board must either post a copy of the writ on the official website for the city or in no less than 10 public places OR publish notice of the election in a newspaper of general circulation in the locality.
§ 24.2-416 § 24.2-414	Books closed for 21 days before the election date	Monday, October 17, 2016 for General.	Final day of voter registration.
§ 24.2-701(B2)	Seven days before election day	Tuesday, November 1, 2016	Final day to request an absentee ballot that will be mailed to a voter.
§ 24.2-701(1) § 24.2-404(A)(7)	Three days before election date	Saturday, November 5, 2016 for General.	Final day for IN PERSON absentee voting. General Registrars: Open for <i>in-person</i> absentee voting a minimum of 8 hours between the hours of 8:00 a.m. and 5:00 p.m. SBE provides pollbooks.
§ 24.2-115	Last day to train Officers of Election	Saturday, November 5, 2016 for General.	Electoral Boards: Last day to train Officers of Election.
§ 24.2-705 § 24.2-705.1	Day before election date	Monday, November 7, 2016 for General.	2:00 PM - Deadline for receipt of <i>Emergency Absentee Ballot</i> applications from Incapacitated or Hospitalized voters. <i>Business/Personal/Medical Emergency</i> Applicants also must apply <i>in person</i> no later than 2 PM .
§ 24.2-682 (A) § 24.2-659 § 24.2-801	Election Day	Tuesday, November 8, 2016	Election date must be on a Tuesday that is not within 55 days of a primary or general election date. Should not interfere with the requirement that voting devices used in a previous election remain locked for a period of 10 days after the results of that previous election were certified by the State Board of Elections or the local electoral board, as appropriate.

CODE SECTION	DEADLINE	DATE	ACTION REQUIRED
§ 24.2-653 § 24.2-671	First day after the election and concludes three days after the election	Wednesday, November 9, 2016 – Tuesday November 15, 2016.	<p>Electoral Board meets to review and process Provisional Ballots, if any. Electoral Board begins canvass and certification of the Special Election results. The canvass may continue until 5:00 P.M. Tuesday, June 21, 2016 in order to count provisional votes cast by voters who did not present an acceptable form of identification on Election Day.</p> <p>General Registrars make changes to election night results, if necessary and record reason for each change on SBE website.</p> <p>Abstract verified for accuracy and transmitted to SBE following instructions provided.</p>
		Wednesday, November 9, 2016 – Tuesday, November 15, 2016 for General.	SBE verifies accuracy of precinct results and, if needed, contacts general registrar and electoral board to resolve discrepancies.
§ 24.2-709(B)	2nd Business Day before SBE meets on results	5:00 P.M. Friday, November 18, 2016 for General	Deadline to return absentee ballots requested on or before the date absentee ballots are available but sent after that date.
§ 24.2-679	State Board ascertains results	Monday, November 21, 2016	<p>SBE meets to canvass results of the Special Election, certifies results, and transmits Certificates of Election to the Clerk of the House of Virginia.</p> <p>Member-elect to the Virginia House of Delegates is sworn in at a time scheduled by the Clerk.</p>